



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Don Bosco College, Itanagar
• Name of the Head of the institution	Dr. Jose George
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03602911127
• Mobile No:	9366933653
• Registered e-mail	dbcitanagar@gmail.com
• Alternate e-mail	principaldbcita@gmail.com
• Address	Post Box-191, Jollang, Itanagar, Papum Pare District
• City/Town	Itanagar
• State/UT	Arunachal Pradesh
• Pin Code	791111
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Rajiv Gandhi University Arunachal Pradesh				
• Name of the IQAC Coordinator	Luhish Lushai				
• Phone No.	03602911128				
• Alternate phone No.	03602954555				
• Mobile	9436835534				
• IQAC e-mail address	dbcqiqacitanagar@gmail.com				
• Alternate e-mail address	siraht@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://dbcitanagar.ac.in/">https://dbcitanagar.ac.in/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/01/2-College-Academic-Calendar-2023-24.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/01/2-College-Academic-Calendar-2023-24.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.13	2023	30/03/2023	29/03/2028
<b>6.Date of Establishment of IQAC</b>			06/08/2019		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
No Funds Received	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1. It actively facilitated the approval and initiation of the construction of a new academic block, addressing the infrastructure needs of the growing student body.		
2. The IQAC ensured the smooth and timely submission of documents for the establishment of new UG department (Geography) and PG (M. Com and M.A. Political Science) successfully coordinated the university's inspection process, leading to their approval and operationalization.		
3. It also spearheaded the process of increasing the intake capacity of the Political Science Department, ensuring necessary resources and faculty were in place to manage the expansion effectively.		
4. The implementation of the Academic Management System (AMS) Linways.		
5. IQAC supported the organization of impactful seminars and workshops by various departments, promoting academic engagement.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
<p>1. IQAC is planning to pursue for introduction of new departments - Geography and Computer Science.</p>	<p>1. Affiliating University has granted approval for introduction of Geography department of with intake capacity of 60 from the academic year 2025-26. However, with regard to Computer Science, the matter is to be pursued with AICTE.</p>
<p>2. Introduction of PG Course - Political Science and Commerce.</p>	<p>2. College has received No Objection Certificate (NOC) from the Higher and Technical Education, Government of Arunachal Pradesh for the introduction of PG courses in Political Science and Commerce.</p>
<p>3. To collaborate and subscription of Linways - Academic Management System for digitalization of teaching-learning system.</p>	<p>3. College has signed Memorandum of Understanding with M/S Linways Technologies Pvt. Ltd, Kochi on 1st May 2024 for the period of 3 years for digitalized teaching-learning process.</p>
<p>4. Regularly monitoring and evaluation of implementation status of Log Book and update and following of Lesson Plan by all Faculty members.</p>	<p>4. Regular review of the implementation of Log Book and Lesson Plan was done by IQAC and through regular feedback improvement observed in its implementation status by the Teachers.</p>
<p>5. Scaling up Library access by the students by organizing workshops.</p>	<p>5. Workshop on AI Tool for Researchers and Students was conducted on 10th April 2024 for enhancing online base Library access by the students.</p>
<p>6. Regular following up of activities and reporting of the same by the clubs/cells/wings/committees of the concerned Coordinators.</p>	<p>6. Regular daily activities were performed by various clubs/cells/wings/committees and the report of the same was handed over to the IQAC.</p>

7. Facilitate carrying out research activities by the faculty members.	7. Through the initiative of IQAC and Research Cell, the Faculty members have published two articles and two books during 2023-2024				
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th data-bbox="86 667 780 741">Name</th> <th data-bbox="780 667 1476 741">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 741 780 813">Board of Management and IQAC</td> <td data-bbox="780 741 1476 813">27/12/2024</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Board of Management and IQAC	27/12/2024	
Name	Date of meeting(s)				
Board of Management and IQAC	27/12/2024				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th data-bbox="86 891 780 969">Year</th> <th data-bbox="780 891 1476 969">Date of Submission</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 969 780 1037">2023-24</td> <td data-bbox="780 969 1476 1037">27/12/2024</td> </tr> </tbody> </table>	Year	Date of Submission	2023-24	27/12/2024	
Year	Date of Submission				
2023-24	27/12/2024				
<b>15. Multidisciplinary / interdisciplinary</b>					
<p>a) Vision of Institution for Transforming into a Holistic Multidisciplinary Institution: The institution envisions transforming into a holistic multidisciplinary hub by fostering an environment where diverse academic disciplines converge to nurture well-rounded individuals. This will be achieved by restructuring existing academic frameworks to offer a wider spectrum of programs that emphasize integrative learning. The institution plans to establish dedicated centers for multidisciplinary studies, introduce faculty development initiatives to promote interdisciplinary teaching, and create infrastructural support for blended and experiential learning methodologies.</p> <p>b) Integration of Humanities and Science with STEM: To integrate humanities and sciences with STEM disciplines, the institution has introduced cross-disciplinary programs, such as Students of Arts and Humanities have been introduced to Environmental Studies and Computer Courses. There is a plan to introduce full fledged Computer Science department. Collaborative projects and seminars, not only within Institution but inter-Institutions, also bridge disciplines, allowing students to understand the interdependence of diverse field. In order to stimulate interdisciplinary approaches, the college is planning to sign an MOU to run CMA and TALLY certificate courses.</p> <p>c) Flexible and Innovative Curricula: The institution offers a flexible</p>					

and innovative curriculum aligned with NEP 2020 goals, which has prescribed by the affiliating University, featuring credit-based courses in community engagement, environmental education, and value-based learning. For example, students undertake minor course and multi-disciplinary course across various disciplines. Additionally, skill-based modules in leadership, personality development, and values and ethics are incorporated to ensure holistic education. Regular feedback mechanisms ensure the curriculum remains dynamic and relevant to societal needs. d) Multidisciplinary Flexible Curriculum with Multiple Entry and Exit Options: The institution is planning to implement a multidisciplinary and flexible curriculum, which is in tune with one prescribed by the affiliating University that supports multiple entry and exit options for undergraduate education. Students can earn certifications, diplomas, or degrees based on their duration of study in the program BA/BCom/BSW—1st year for a certificate, 2nd year for a diploma, 3rd year for a degree and 4th year for a degree with honour or research. Rigorous coursework and modular assessments shall ensure academic rigor. e) Plans for Multidisciplinary Research: To address pressing societal challenges, the institution promotes multidisciplinary research through collaborative research centers and funding support. Key focus areas include economic and educational backwardness, social problems, public health, and women empowerment. Faculty and students from diverse disciplines collaborate on projects, such as designing affordable educational and healthcare technologies and rural development planning models. Dedicated grants, conferences, and partnerships with various research project funding agencies, industries and NGOs further strengthen research endeavors. f) Good Practices to Promote Multidisciplinary/Interdisciplinary Approach: The institution has adopted several best practices to foster a multidisciplinary ethos. These include: .

i. Integrated Learning Programs: Initiatives like provisions for the students to opt minor and multidisciplinary courses from various departments (BA, BCom, and BSW) and interdisciplinary workshops and seminar ensure exposure to diverse fields.

ii. Collaborative Projects: Faculty members have initiated writing research proposal in collaborative projects, which are inter-disciplines, inter-institutions and inter-regions.

#### **16.Academic bank of credits (ABC):**

a) Initiatives taken by the institution to fulfill the requirement of Academic Bank of Credits as proposed in NEP 2020: The institution has taken proactive measures to align with the Academic Bank of Credits (ABC) system outlined in NEP 2020. Key initiatives include: Digital Infrastructure Development: Creation of a robust IT

framework to record, store, and retrieve academic credits securely. Awareness and Training Programs: Organizing workshops for faculty and students to understand the ABC system, its benefits, and operational processes. Integration with ABC Portal: Collaborating with the National e-Governance Division (NeGD) to integrate institutional records with the centralized ABC platform. b) Registration under ABC to permit learners the benefit of multiple entries and exits during the chosen program: Yes, the institution is registered under the Academic Bank of Credits (ABC) framework. This enables students to benefit from the flexibility of multiple entry and exit options as per their needs. c) Efforts for collaboration, internationalization of education, and credit transfer: The institution shall design its policy framework in tune curricula prescribed by affiliating University, as of now such collaborations are not established with international universities to offer joint degrees and dual-degree programs. d) Encouragement to faculty for designing their own curricular and pedagogical approaches: Faculty members are encouraged to innovate within the approved academic framework prescribed by the affiliating University. They are given autonomy to continuous internal evaluation and assessment of the students. e) Good practices related to the implementation of Academic Bank of Credits (ABC): Student-Centric Counseling: A dedicated ABC helpdesk guides students on credit accumulation and transfer processes. Interdisciplinary Electives (Minor and Multidisciplinary Course): A diverse range of electives has been introduced to provide students with flexibility and exposure to multiple disciplines. Tracking and Monitoring System: The institution has implemented a real-time credit tracking system to ensure transparency and efficiency in managing student records.

### **17.Skill development:**

The college is planning to launch a few programmes to promote vocational education, which will be merged with existing programmes. The college provides courses in 'soft-skills' to help students improve their soft skill understanding. The college strives to deliver value-based education in order to instill positivism in its students. In order to assure environmental education, sustainable development, human values, and life skills, the college also provides courses such as environmental science, value education and human rights, Food and Beverages, personality development etc. The college is in discussion to sign an agreement with NSDC to assist talent mapping and certification in order to maintain a consistent platform throughout its stakeholders. The college promotes self-learning of its students and is trying to get a Local Chapter for SWAYAM-NPTEL. Don Bosco College, Itanagar is trying its best to

increase skill development and vocational education and thereby its integration with mainstream education as prescribed in the NEP 2020. Some of good practice/s of the institution pertaining to the Skill development and vocational education: Computer Course: Various short term Computer Courses are provided to students from various semester and departments. Food and Beverage Course: Add on Food and Beverage Course is provided to the students of 5th and 6th Semesters of various departments. Yoga: The College has designated Yoga centre with all requisites for regular Yoga exercises for the faculty members and students, who are supervised by the Instructor. Gyms: The well-equipped Gyms centre of the College provides opportunity for the faculty members and students avail its facility, where Gym instructor trains all participants.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

In keeping with the NEP guidelines, Indian languages and cultures are given importance at the college. Our faculty facilitates students with lectures on various topics in a bilingual format for the benefit of students from diverse backgrounds, though English is our common language. This strategy allows students to quickly grasp the curriculum more efficiently. The college celebrates "Nyokum" which encourages students to follow the tradition of the land with native culture and customs. Nyokum is the festival celebrated on 26th February every year by the Nyishi tribe of Arunachal Pradesh, the tribe of the local region. To commemorate the event, all students, faculty, and staff adhere to a traditional dress code of Nyishi Community which includes men's wear Latum (dress) and cane helmet surmounted with the beak of the great Indian Hornbill and women's attire called Par Eij. During the festival, the students perform traditional Nyishi dance, drama and other forms of entertainment. "Cultural Day cum Food Festival" is a yearly event of Don Bosco College, Itanagar and the students and staff long for this day. On this day the students and staff wear their own cultural dress and take part in the celebration. For this celebration, students are divided into groups and traditional cultural competitions are conducted among them such as making the chang/stilt house built of bamboo (replica of the houses of various tribes of the state), making traditional cuisines of local and national flavour, cultural dances of local and national origin, folk dance and folk song competition, demonstration of traditional attire and the traditional beauty pageant show. This celebration usually happens in the month of October-November every year. Cultural Day cum Food Festival is a unique way in which Don Bosco College, Itanagar encourages and promotes Indian languages, dialects and

culture.

### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Don Bosco College has adopted Outcome Based Education (OBE) for all its programmes as per the curriculum and syllabus of Rajiv Gandhi University, Arunachal Pradesh. Learning Outcomes have been suitably defined with programme outcomes (POs/PSOs) and course outcome (COs) as defined by the guidelines of the affiliating University. The examination system was reviewed and modified to measure the outcome of the student's skill development. The expected outcome is that student contributes proactively to educational, economic, environmental and social well-being of the nation. Various programmes have been conducted for improving learning programme likes seminar, special lecture (invited talk), workshop, conference, project based learning field work, internship, industrial visit and entrepreneurial skills. Outcomes are measured and strategic analytics are used to develop the academic quality action plan for advance implementation under NEP 2020.

### 20.Distance education/online education:

Online education has become vital for students in the present time. It allows learning through platforms like Google Meet and media, breaking geographical barriers and connecting faculty and students worldwide. This approach encourages communication with faculty and promotes a mix of online and traditional education, boosting learners' confidence and adaptability to both online and offline settings. At our college, students accessed lecture notes, previous question papers, and question banks via the college website, while faculty shared materials through platforms like WhatsApp and other social media.

## Extended Profile

### 1.Programme

1.1 220

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 1412

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 509

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 387

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 40

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 40

Number of Sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>220</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1412</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>509</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>387</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>40</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	40
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	41410284.32
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	78
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Don Bosco College, Itanagar, ensures effective curriculum delivery through a well-structured and well-documented academic process. The institution follows a systematic approach to teaching and learning, aligning with the academic guidelines set by Rajiv Gandhi University. A well-planned academic calendar is prepared at the beginning of each session, detailing the schedule of classes, examinations, and co-curricular activities.

In order to effectively deliver the curriculum, lesson plans are prepared and maintained by each teacher for the whole sessions in accordance with the curriculum of the University at the start of the academic year.

The faculty members use a combination of traditional and modern teaching methods, including lectures, interactive sessions, group discussions, and digital learning tools. Lesson plans are prepared in advance by the teachers to ensure that the syllabus is covered

efficiently within the given timeframe. Regular assessments, such as two internal assessment, one assignment, and presentations, help in monitoring students' progress.

The well-maintained documentation process ensures transparency and accountability. Academic records, attendance registers, and performance reports are systematically maintained. Through these measures, Don Bosco College, Itanagar, fosters a holistic learning environment that ensures effective curriculum delivery and enhances the overall educational experience of students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/1.1.1-Double.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/1.1.1-Double.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college academic calendar is prepared in adherence to the affiliating University's academic calendar. The academic calendar for the conduct of examinations is planned and prepared in advance before the commencement of the college by the examination committee.

The academic calendar outlines important dates for semester commencement, examinations, holidays, and assessments. In matters of any changes to be made in the academic calendar, the principal consults head of the departments and information's in these regards are pass on to other teachers in the teachers' WhatsApp group.

Conduct of CIE is an integral part of the teaching-learning process. It is designed to assess students' level of understanding in the subject matter in the course of the semester. As per the guidelines of the affiliating University, the college conducts three internal assessments, two written and one assignment in every semester.

At the beginning of every semester, the departments make an assessment of the previous examinations results to identify the best ten to fifteen students who would be the possible toppers in the university exams. The departments also identify the weak

students for extra help and guidance in order to prevent failures.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/1.1.2-Double.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/1.1.2-Double.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
16	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
1526	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
1526	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	
<b>1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>	
<p>Don Bosco College as an educational institution follows the footsteps of its founding father in imparting education to the youth. The curriculum of the college integrate crosscutting issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability into its curriculum. The college aims to provide inclusive and equitable education, fostering diverse mindsets among students.</p> <p>A dedicated Environmental Studies course is mandatory across all Bachelor programs, covering crucial areas such as renewable</p>	

energy, environmental pollution, and waste management, while also highlighting the role of IT in promoting environmental sustainability.

In terms of Professional Ethics, the curriculum includes subjects that educate students on the importance of ethics in professional settings and help develop essential interpersonal skills.

For Gender Education, although there is no specific textbook, topics related to gender are interwoven in various courses to raise awareness about human values like honesty and discipline, and to encourage students to explore the relationship between the individual and the community.

Furthermore, issues related to Human Values are addressed through disciplines like Sociology and Political Science, enhancing students' understanding of emotions, behavior, and the cultural influences that shape human history.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

170

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
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File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://dbcitanagar.ac.in/feedback/">https://dbcitanagar.ac.in/feedback/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

636

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1377

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college adopts comprehensive measures to meet the diverse needs of students. At admission, students receive counselling, and an Orientation Program introduces them to the course structure, internal assessments, and available facilities. Faculty members guide students in selecting courses aligned with their aptitudes and competencies. Before the academic session begins, students' prior academic performance is assessed to evaluate their baseline learning levels, which are further gauged through internal tests and class assessments. Each student is also assigned a mentor who provides continuous guidance, ensuring both academic and personal growth. Based on these evaluations, students are classified as advanced or slow learners.

For slow learners, remedial support is provided through certificate courses in Personality Development and Dramatic Skills, along with after-hours remedial classes and weekly zero-hour sessions involving group discussions, workshops, and debates.

Advanced learners are identified through academic and co-curricular achievements. They are encouraged to present research under faculty guidance and participate in national and international events. Further, college offers certificate courses to expand knowledge beyond the syllabus and awards scholarships and citations to top performers.

File Description	Documents
Link for additional Information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.2.1-Double.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.2.1-Double.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1412	40

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college follows a student-centric approach to learning, with active participation in academic and co-curricular activities. These include field trips, seminars, expert talks, and assignments that promote self-study, independent learning, and group projects. The college emphasizes peer learning and team-building through debates, classroom discussions, and activities like mind mapping and role-playing.

Experiential learning is a key focus, with activities such as educational trips, internships, community outreach, industrial visits, and hands-on projects. These opportunities provide students with authentic experiences and foster creativity, reflection, and a deeper understanding of real-world environments. Students also engage in community work with NGOs and other organizations, enhancing their learning through direct involvement.

Participatory learning is supported through workshops, seminars, and national/international webinars, where students connect theory with practice and develop new skills. These activities encourage creativity, innovation, and critical thinking, and help students develop skills like organizing, planning, collaborating, and providing constructive feedback. Additionally, problem-solving-based learning engages students with real-world challenges, promoting a holistic understanding of concepts. Overall, this dynamic learning environment helps students build confidence, enhance their skills, and apply their knowledge effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.3.1-syllabus.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.3.1-syllabus.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Don Bosco College, Itanagar effectively integrates ICT tools in its teaching-learning process to enhance the educational experience. Faculty members use LCD projectors, internet-enabled computers, and multimedia resources such as PowerPoint presentations, audio-visual tapes, and videos to clarify complex concepts and engage students. This approach creates greater student interest, encourages critical thinking, and promotes interactive teacher-student discussions. The use of ICT also enables faculty to design engaging classroom activities that make learning more meaningful.

Additionally, the college offers e-resources through an E-Library, providing access to research journals and other academic materials via a proxy server. The seminar hall is equipped with multimedia facilities, facilitating workshops, seminars, and guest lectures on the latest developments in core subjects. E-study materials for all semesters are uploaded on the college website, ensuring easy access for students. To further enhance communication, each class has its own WhatsApp group, where students can ask questions and clarify doubts with teachers. This digital infrastructure supports a collaborative and efficient learning environment, empowering both students and faculty to make the most of modern technology in their educational journey.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://dbcitanagar.ac.in/ict-facilities-2/">https://dbcitanagar.ac.in/ict-facilities-2/</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

2.3.3.1 - Number of mentors	
34	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
40	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
16	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

239

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment system is designed to be transparent and robust. It includes two internal tests and one assignment, with the best two marks averaged for the final score, following Rajiv Gandhi University guidelines. Students are made aware of the evaluation process through the college Prospectus, Handbook, and Orientation programs. The Head of Department coordinates the curriculum and internal assessments within each department, ensuring consistency across subjects.

Faculty members have flexibility in designing assignments, while guidelines for assessments are provided by the Controller of Examination (COE). Internal assessments are mandatory, and students must secure at least 8 out of 20 marks in each subject to be eligible for the End Semester Examination. Dates for tests and assignments are announced well in advance, and the evaluated papers and assignments are shared with students for review.

The institution ensures transparency by displaying internal marks on notice boards and discussing the marking pattern. A Grievance Redressal Committee addresses any issues with internal assessments. Additionally, students are assessed based on participation in class activities such as presentations and seminars. Faculty members are instructed to complete assessments within 15 days and submit marks to the COE, ensuring prompt feedback and a fair evaluation process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.5.1-Minutes.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.5.1-Minutes.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an efficient, transparent, and time-bound mechanism for handling grievances related to internal assessments. The institution follows clear guidelines set by the affiliating university for evaluation. Students can submit grievance forms, available on the college website, for any concerns regarding internal assessment marks or attendance. These forms are submitted to the Controller of Examinations, who, in consultation with the relevant faculty, addresses grievances within two days. This ensures prompt resolution of issues related to marks and attendance.

The Controller of Examinations, along with the Examination Committee, conducts internal assessments and exams according to university guidelines. For grievances related to external exams, students can forward their concerns to the University's Examination Branch. If students believe their marks are incorrect or they have failed, they can request re-checking and re-evaluation by filling out forms available at the college. These requests are then sent to the university, where the re-evaluation process is carried out.

This grievance redressal system ensures that students have a clear, efficient way to address any issues related to internal and external assessments, promoting transparency and fairness throughout the evaluation process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.5.2-Grievan.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.5.2-Grievan.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college has an efficient, transparent, and time-bound mechanism for handling grievances related to internal assessments. The institution follows clear guidelines set by the affiliating university for evaluation. Students can submit grievance forms, available on the college website, for any concerns regarding internal assessment marks or attendance. These forms are submitted to the Controller of Examinations, who, in consultation with the relevant faculty, addresses grievances within two days. This ensures prompt resolution of issues related to marks and attendance.

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This grievance redressal system ensures that students have a clear, efficient way to address any issues related to internal and external assessments, promoting transparency and fairness throughout the evaluation process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme and course outcomes is evaluated through various methods:

1. **Internal Assessments:** Each course is assessed through two written tests and one assignment per semester. The best two assessments are averaged and sent to the university. Additional evaluations, such as class tests, group

presentations, and quizzes, are also conducted.

2. **Result Analysis of End Semester Exams:**After the university declares the results, the Head of Department (HoD) and faculty analyze final semester results to assess course outcomes.
3. **Staff Log Book:**Faculty members maintain teaching plans in logbooks, which are periodically verified by the HoD. At the end of the semester, the Principal evaluates the adherence to the teaching plan to measure course outcomes.
4. **Feedback System:**Regular feedback is collected each semester from students, focusing on teaching methods and course structure. This feedback helps faculty assess course outcomes.
5. **Alumni Association/WhatsApp Group:**The alumni WhatsApp group helps track the progress of graduates, with feedback shared during Graduation Day to assess programme outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

323

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.6.3-Annual.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.6.3-Annual.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.7.1.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/2.7.1.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>Nil</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
<b>Nil</b>	
<b>File Description</b>	<b>Documents</b>
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**Don Bosco College, Itanagar, prioritizes social outreach through a**

variety of extension activities organized by the National Service Scheme (NSS), Good Samaritan Club, Jesus Youth, and the Eco Club, fostering meaningful engagement with the neighbourhood community.

#### Community Initiatives

The NSS spearheads impactful programs, such as the "Swachhata Hi Sewa" campaign, emphasizing cleanliness and environmental responsibility. Regular activities include cleanliness drives, blood donation camps, and annual special camps. The Jesus Youth contributes by participating in neighbourhood cleanliness campaigns, while the Good Samaritan Club highlights empathy and respect for senior citizens through initiatives like International Day for Older Persons. The Eco Club's "Clean up Jollang" program focuses on waste management and ecological conservation, nurturing environmental stewardship.

#### Student Sensitization

These activities educate students about social issues and their societal responsibilities. Engaging with the community fosters empathy, critical thinking, and problem-solving skills. Real-world experiences shape their perspectives, bridging academic learning with social action.

#### Holistic Development

Participation in these programs cultivates teamwork, leadership, and accountability. Students gain a broader outlook, becoming active, engaged citizens while contributing to their holistic development.

#### Impact

The college's outreach efforts significantly enhance community well-being and instill a sense of social and moral responsibility in students, equipping them to be conscientious members of society.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/01/Additional-Information-on-Extension.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/01/Additional-Information-on-Extension.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

268

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

5

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Don Bosco College has five blocks. Block I is an academic block consists of Principal Office, Director Office, Vice-Principal Office, classrooms, seminar hall, and college office. Block II is a residential building but first floor is used for classroom. Block III is an annex building consists of central library, canteen, gym and auditorium. Block IV consists of classroom, wellness yoga centre, and boy's hostel and block V is a staff quarter.

Don Bosco College has sufficient and student-friendly infrastructure. At the beginning of every semester, assessment is done to replace or up-grade existing infrastructure. It is to expose students for better learning environment.

Following the above policy for teaching-learning facilities, the College has twenty-three well equipped classrooms. All are smart classrooms for the enhancement of teaching-learning process. It has one (1) computer lab for students to learn computer course. All these smart classrooms and computer lab are connected with Internet.

The college has one seminar hall, which is fully air conditioned and having seating capacity of 120. Its central library has collection of textbooks, reference, general, journals, e-journal, daily newspapers, etc. The library has a collection of 9131 books. It also has an e-library to access e-journals, e-books and databases.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.1.2-Seco.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.1.2-Seco.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Don Bosco College realizes the need of sports, games and cultural activities for the well being of students. It has sufficient infrastructure with proper space and facilities as well as adequate funds for the up-gradation of the same. It has a well-resourced auditorium and stages in Dorjee Khandu stadium as well as in open assembly with roof for the development of cultural activities among the students. The college organizes Cultural and Food Fest every year to recognize the value of indigenous culture of Arunachal Pradesh.

The college has the following games and sports facilities:

a) Outdoor:

1) Dorjee Khandu Memorial Stadium is a multipurpose stadium with (116x124 meters) of land. In this stadium, games like football, high jump, long jump, shot put, 100 meter and 200 meter race, javelin throw, kho-kho and discus throw are played. It has gallery with a seating capacity of 1500.

2) It has basketball court with enough space for spectators.

3) It has volleyball court with enough space for audience to witness the match.

4) The college has two badminton courts.

b) Indoor: Don Bosco College also recognizes the importance of indoor games and provides proper facilities for games like table tennis, carom, chess, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.1.2-Double-1.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.1.2-Double-1.pdf</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

100

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

100

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.1.3-Double.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.1.3-Double.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

190.58

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Name of ILMS software: Koha

Nature of automation: Fully automation

Version: 23.11.08

Year of automation: 07/03/2022

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.2.1-Doble.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.2.1-Doble.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

2.32

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

7.416

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

###### Campus system configuration

Don Bosco College, Itanagar, has a total number of 97 systems, which includes Intel (R) CoreTM2 Duo CPU, AMD Raden R5, and Core i3 and i5 processors.

###### Student-Computer ratio

The college gives importance for the development of students in the field of computer knowledge. For B. Com. students, earlier (2015, 2016 and 2017) there was compulsory basic computer course. Today, the college offer computer skill certificate course to those who are willing to take the course. The Computer-Student ratio is 1:2.

###### Internet and Wi-Fi Facility

In order to disseminate proper and latest knowledge, to share information and to have first-rate network among the faculty, the students and the administration, the requirement of internet has become obligatory. Thus, the college has acquainted LAN and linked

almost all the systems of the campus via internet facilities. The college enables all systems to have Wi-Fi facilities as well with speeds upto 60 MBPS. Moreover, the college provides Wi-Fi to all students and faculty members.

#### CCTV Facility

Don Bosco College, Itanagar, understands the needs and safety of its students, faculty and all stakeholders. The whole campus is fitted with 51 CCTV cameras, which provides electronic surveillance and safety for all.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.3.1-Dob.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.3.1-Dob.pdf</a>

#### 4.3.2 - Number of Computers

78

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

58.02

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Don Bosco College has enacted its systems and procedures for maintaining and utilizing every facility.

#### Campus Maintenance

The college administrator along with his staff supervises the daily maintenance of the campus. There are 7 members who frequently clean and maintain the campus. They clean the road and common places like common rooms, computer lab, classrooms, library, auditorium and seminar hall daily. They also clean and mop staff classrooms, college offices and emergency room daily.

#### Classrooms

Classrooms are available with required infrastructure under the supervision of the Administrator. In case of problems, a standardized form to let the administrator know the same. It can be filled up and submitted to Maintenance Committee for immediate rectification. Regular renovation is done during winter and summer vacation.

#### Library

Central library has around 9131 books. All books are accessed, stamped and then shelved according to stream and department wise. Sporadic journal and question paper binding is implemented.

#### Computer Services

The college has a well trained team of two members for updating IT infrastructure in the campus. The Coordinator of Computer Lab

maintains computers and network facility.

### Sports Centre

The college has sports club headed by two Assistant Professors. They maintain sports facilities and sports infrastructures.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.4.2-Double.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/4.4.2-Double.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1197

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

156

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>
File Description	Documents
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>235</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>235</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student</b>	<b>A. All of the above</b>

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

#### Administrative Engagement

The Women's Cell of the college was formed in accordance with the UGC and the Honbl'e Supreme Court of India. Three female students are members of the Cell and their suggestions are considered.

The President of the Students' Council is a member of the Grievances Redressal Cell. The President makes sure that the grievances are addressed.

The Students' Council along with the Class Captains of I and II Semester are members in the Anti-Ragging Cell.

#### Cocurricular Engagement

The class captains constitute the Students' Welfare Body. From Students' Welfare Body, the Students' Council is elected. The College Week and Culture cum Food Fest, is entirely organized by the Students' Council.

The Discipline Committee includes all the Class Captains. The captains help in smooth functioning of the morning assembly and any major event in the college. The students also make sure that phones and tobacco are not used within and in the vicinity of their classrooms.

#### Extracurricular Engagement

The students are engaged in 51 clubs and movements. All the clubs and movements comprise of two Assistant Professors as Coordinator and Assistant Coordinator and eight students function as executive members.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/5.3.2-Annual.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/5.3.2-Annual.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

9

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Don Bosco College, Itanagar is an integral part of the college. The Alumni Association is a permanently affiliated and registered member of the National Federation of Don Bosco Alumni, based in Delhi. The organizational structure of the Association consists at the local level the Union/ Branch/ Unit; at the Provincial Level-Provincial Federation; at the National level the National Federation, and finally, the World Confederation. The Registration Number of National Federation of Don Bosco Alumni is 36942 of 2000.

The Alumni Association of Don Bosco College, Itanagar is an integral part of the college. The Alumni Association was formed during its first meet on 12th March 2016, under the guidance of the then principal Lt. Dr. Fr. Nicholas Guangdiat. A total of 46 former students registered themselves in the Alumni.

The Alumni Association was dormant for a while but it was once again revived by the Principal, Dr. Fr. Jose George during the academic session 2018-19.

The Alumni Association has been actively supporting the college for the past many years. The Alumni Association shall continue to

support its alma matter in whatever way possible always.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/5.4.1-Additional-Information.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/5.4.1-Additional-Information.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision: Excelling to Empower**

**Vision statement:**

Don Bosco College Itanagar, inspired by Don Bosco's vision, provides quality, value-based holistic education, empowering students to become principled men and women. Through a structured curriculum, it develops skills, knowledge, and values, aiming to transform Arunachal Pradesh's youth into loyal, God-fearing citizens and future leaders in various fields like politics, bureaucracy, business, law, medicine, engineering, teaching, arts, environmentalism, and social work.

**Mission: Integral formation of academic excellence and human commitment**

**Mission statement:**

Don Bosco College Itanagar offers a wisdom-based education for holistic development, preparing future leaders committed to excellence, equity, and peace. It serves underprivileged youth in Arunachal Pradesh, promoting social awareness. The college fosters

leadership and personality development through academics and extracurricular activities, striving for excellence under the motto "Lead Kindly Light."

#### The Nature of Governance and Perspective Plans

Don Bosco College Itanagar focuses on developing students' knowledge and skills to empower them for societal integration. Regular management meetings review operations and plan institutional development to achieve this vision and mission.

#### Participation of the Faculty/Stakeholders in Decision Making Bodies

Don Bosco College Itanagar ensures faculty participation in decision-making through various committees and frequent meetings, promoting democratic principles, teamwork, and a culture of excellence. The management also holds regular and emergency meetings with HoDs, faculty, and students. This fosters effective leadership, guidance, and significant faculty involvement in institutional development.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.1.1.-College-Handbook.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.1.1.-College-Handbook.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Don Bosco College, Itanagar, through its Academic Reform Committee (ARC), now changed as Academic Cell empowers faculty and staff in academic and administrative matters. One ARC initiative was establishing a Controller of Examinations (COE) to manage all college exams and assessments.

#### Roles and responsibilities of COE

The Controller of Examinations (COE) at Don Bosco College Itanagar manages both internal assessments and end-term semester examinations. For internal assessments, the COE schedules tests, coordinates faculty, prepares question papers, oversees test

administration, publishes results, and submits marks to the university. For end-term exams, the COE circulates schedules, assigns invigilators, coordinates with the university for question papers, collects answer scripts, facilitates evaluation, handles malpractice issues, manages the exam budget, and generally ensures the smooth conduct of the exams in collaboration with all stakeholders.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.1.2-Annual-Plan.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.1.2-Annual-Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Don Bosco College, Itanagar, to facilitate more avenues for the students and create career opportunities and to oblige the requirements of the institution has perspective/strategic plan of advancement.

The Major areas covered in the plan are as follows:

1. Academics
2. Sports
3. Administration
4. Research
5. Hostel/Infrastructure

#### List of Activities to be Implemented (AI)

AI-1. To forge new academic frontiers:

Action 1.1: Introduce a Bachelor of Geography program. (2024)

Action 1.2: Introduce Master's degree programs (MA Political Science, MA English, MA History, and M. Com). (Phase 1: 2025; Phase 2: 2026)

**Action 1.3: Expand the Political Science department by adding sections. (2024)**

**AI-2. Improve Infrastructure and Facilities for Students and Staff:**

**Action 2.1: To begin a new academic block to provide additional classrooms, laboratories, and other facilities. (2025-2026)**

**Action 2.2: Build a large auditorium hall for events and gatherings. (2025-2026)**

**Action 2.3: Construct a retention wall to ensure the safety and security of the college premises (including the football stadium). (2024-2025)**

**Action 2.4: Implement Green Campus initiatives. (2024 onwards, phased implementation)**

**Action 2.5: Create a world-class indoor sports complex featuring badminton, basketball, and table tennis courts, and a cutting-edge fitness center.**

**AI-3. Promote Excellence in Teaching and Learning:**

**Action 3.1: Pursue autonomy status to allow the college greater flexibility in curriculum development and pedagogy. (2025 onwards)**

**Action 3.2: Pursuing Autonomy (2026)**

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**The Provincial, the president of the Salesians of Don Bosco society, Dimapur Province is the President of the Governing Body. He exercises complete and final authority over the educational**

institutions that come under the jurisdiction of the Provincial.

The Rector (Vice-President), Principal (Secretary), and Administrator (Treasurer) are ex-officio members. The President, in consultation with the Vice-President, appoints Managing Committee members who handle daily administration. The Rector, as chief functionary, heads the Board of Management and oversees institutional activities. The Principal leads all academic and non-academic matters, assisted by the Vice-Principal. The Administrator manages infrastructure and physical facilities.

**Recruitment and Promotional Policies:** The Provincial who is the president of the Governing Body, appoints the Rector, Principal, Vice Principal and the Administrator of the college who constitute the Selection Board. He authorizes the Vice President to appoint other members of the academic staff. An employee is appointed on the recommendation the Selection Board. Principal issues the appointment letter in writing mentioning the nature of appointment whether temporary, probationary or contractual based on the worthiness of the faculty in his/her performance in the interview according to the parameters required.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.2.2-Organogram.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.2.2-Organogram.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://dbcitanagar.ac.in/organogram-2/">https://dbcitanagar.ac.in/organogram-2/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides various welfare measures for the teaching and non-teaching staff.

#### Monetary Welfare Measures:

The institution provides various welfare measures for the teaching and non-teaching staff.

- Loan for staff

Don Bosco College provides interest-free loan to staff (teaching as well as non-teaching) to enable them cope up with urgent financial hardship.

It provides residence for staff (Both Teaching and non-teaching staff) on moderate rent.

- It provides Educational Financial aid up to Class X for children of non-teaching staff.
- It gives admission concession for children of Teaching and Non-Teaching staff for taking admission in DBC, Itanagar.
- Maternity Leave

Don Bosco College Itanagar grants female faculty three months of maternity leave with half pay (maximum 90 days, including holidays) from the delivery date or leave commencement, whichever is earlier, subject to approval.

#### Non-monetary Welfare Measures:

Besides monetary welfare measures provided, the institution also provides the following non-monetary welfare measures to both teaching and non-teaching staff:

- Medical service during college hours:
- Ex-gratis tea and coffee every day during break time:
- Recreational and reading room

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.3.1-Staff.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.3.1-Staff.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**34**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

**2**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Don Bosco College Itanagar employs an annual performance appraisal system for both teaching and non-teaching staff. For faculty, the system provides constructive feedback for teaching improvement. Faculty complete appraisal forms, and student feedback is

collected through questionnaires assessing knowledge, communication skills, sincerity, teaching effectiveness, integration of course material, accessibility, assessment design, and feedback provision. Student responses are analyzed and shared with faculty by the Principal. Faculty self-appraisals consider educational qualifications, teaching outcomes, conference/workshop participation, research paper presentations, college contributions, and publications.

Non-teaching staff are also appraised annually, with assessments based on character, skills, work commitment, punctuality, discipline, reliability, and cooperation with superiors. This comprehensive system aims to evaluate employee performance, provide feedback, and promote professional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution regularly conducts Internal and External Financial Audit. It is done by competent auditors as appointed by the governing body. All financial matters are discussed during general/ governing body meeting. Accounts are then prepared complying with the guidelines framed by the governing body of the college and submitted for internal and external auditing. All accounts are maintained by accountant of the college.

For regular Internal Audit, duly qualified accountants are appointed by the governing body for preparation and proper internal auditing of the account. Annual auditing is done and report is prepared and submitted to governing body for proper follow up and actions.

For External Audit, the governing body has appointed government recognized Chartered Accountant (CA) to conduct annual audit as per the government norms and procedures. Certain books of accounts such as Receipts & Payments, Income & Expenditure, Balance Sheet etc., are maintained through the accountant of the college.

Records of all financial transactions are kept up to date through proper vouchers/ bills.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.4.1-Internal-Audit.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.4.1-Internal-Audit.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

.62,400

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Don Bosco College, Itanagar, follows a structured Resource Mobilization Policy to ensure the efficient and productive utilization of funds. The Governing Body oversees financial matters, while the Principal and Administrator serve as joint signatories for all financial transactions. Departments, clubs, cells, and the student body submit financial assistance requests for approval, after which funds are disbursed accordingly.

Funds are generated and allocated as outlined below:

1. Sources of Funds: The institution mobilizes financial resources through multiple avenues to ensure sustainability and effective operational management. The primary sources of funding include student fee collection, donations, government grants, revenue from the sale of prospectus forms, program receipts, agricultural income, bank interest

(savings and fixed deposits), Tax Deducted at Source (TDS) refunds, and other miscellaneous receipts. These diverse funding streams contribute to the institution's financial stability and support its academic and infrastructural advancements.

2. **Utilization of Funds:** Funds are utilized to ensure the institution's smooth functioning, academic excellence, and infrastructural development. Key allocations include salaries, maintenance, infrastructure, educational resources, transportation, student welfare, smart classrooms, faculty training, research, sports, cultural activities, construction, equipment, library expansion, IT infrastructure, water resource management and other critical areas to foster institutional growth and long-term sustainability.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.4.3-Receipt-Payment-Accounts.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.4.3-Receipt-Payment-Accounts.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the college has played a crucial role in institutionalizing quality assurance strategies, particularly in enhancing the teaching-learning process. In the academic year 2023-24, amongst others, two significant initiatives were undertaken:

1. **Introduction of new Departments and PG Courses:** The college initiated the process of introduction of Geography and Computer Science departments and postgraduate (PG) courses in Political Science and Commerce. The Geography department received approval from Rajiv Gandhi University (RGU) with an intake of 60 students from the 2024-25 academic year. The proposal for Computer Science is being pursued with the All India Council for Technical Education (AICTE). Additionally, to offer advanced studies, the college obtained a No Objection Certificate (NOC) from the Department of Higher and Technical Education (DHTE), Government of Arunachal

Pradesh, on 1st July 2024 for launching PG courses in Political Science and Commerce.

2. Implementation of Linways-Learning Management System (LMS): To digitalizing teaching-learning process, the college signed a Memorandum of Understanding (MoU) with Linways Technologies Pvt. Ltd., Kochi, on 1st May 2024. By this Linways will provide academic and learning management services from 1st May 2024 to 30th April 2027, fostering digitalization in the teaching-learning process.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.5.1-Report.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.5.1-Report.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college continuously reviews the teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Two important initiatives of the IQAC are:

1. Well structured feedback system to improve teaching-learning process: The IQAC collects feedback from students, alumni and faculty to measure the effectiveness and relevance of the curriculum.

- a. Feedback on Syllabus: The assessment includes important areas such as coverage of syllabus, content of the syllabus, subject knowledge of the faculty, relevance of the courses in social context, availability of study materials, inclusion of current topics in the syllabus, career orientation and critical thinking.

- b. Feedback on Institution: The assessment of the institution includes infrastructural facilities, library facility, interaction of students with faculty and other supporting staff, campus culture, use of teaching methodology, students participation in various clubs/cells/committees/movements and assessment is done to know the attitude of the students toward the college.

**2. Staff Logbook Evaluation:** Every Semester, the logbooks maintained by the teachers goes through evaluation after the coverage of every two units, three times in a Semester. First the HoD, then the Principal and finally the IQAC evaluates and provides feedback to the teachers.

File Description	Documents
Paste link for additional information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.5.2-Double.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/6.5.2-Double.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://dbcitanagar.ac.in/annual-report/">https://dbcitanagar.ac.in/annual-report/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Don Bosco College, Itanagar, emphasizes gender equity by ensuring fairness and equal opportunities for all. As a co-educational institution, it prepares students to respect, appreciate and work collaboratively in a gender-inclusive environment.**

**Key measures include:**

1. **Representation in Councils and Clubs:** Every class has two representatives, one male and one female. Various clubs and committees, such as the Eco Club, Women’s Cell and Sports Club, have gender-balanced leadership. The Student Council, comprising boys and girls, selects members purely on merit, fostering equality.
2. **Women’s Cell:** The Women’s Cell conducts regular programs on women’s safety and rights. It also collaborates with other departments to celebrate International Women’s Day annually, promoting awareness and empowerment.
3. **Equal Participation in Sports:** Annual sports events and tournaments, including the Bosco Basketball Tournament and Lt. Fr. Salew Thomas Volleyball Tournament, provide equal opportunities for boys and girls to compete and excel.

These initiatives foster a campus culture where gender equity is not just a principle but a lived reality. By ensuring equal representation, leadership opportunities and active participation in academic, cultural and sports activities, the college creates an environment of mutual respect and collaboration. This holistic approach equips students with the values of fairness, inclusivity and teamwork, preparing them to contribute meaningfully to society as responsible and empathetic citizens.

File Description	Documents
Annual gender sensitization action plan	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/7.1.1-Single.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/7.1.1-Single.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2024/12/Specific-Facilities-Provided-For-Women.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2024/12/Specific-Facilities-Provided-For-Women.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	D. Any 1 of the above
--	-----------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Don Bosco College, Itanagar, prioritizes proper waste management to maintain a sustainable and eco-friendly campus.

1. **Solid Waste Management:** In alignment with Swachh Bharat Abhiyan, the college emphasizes waste segregation through the strategic placement of color coded dustbins-green for degradable waste and red for non-degradable waste throughout the campus. Fallen leaves are collected daily and composted in a designated decomposition pit, producing organic manure for the campus vegetable and flower gardens. Additionally, an electrical napkin incinerator is installed in the girls' washrooms to hygienically dispose of used sanitary pads, ensuring safety and cleanliness.
2. **Liquid Waste Management:** The institution adopts the principles of reuse, reduce and recycle. Liquid wastes generated from the canteen, hostels and residential quarters, including food scraps and excess water are segregated. Some of this waste is repurposed as animal feed, reducing environmental impact. To conserve water, push-taps are installed in washrooms to minimize wastage, exemplifying the college's commitment to resource efficiency and sustainability.
3. **E-Waste Management:** E-waste, including outdated monitors, printers and electronic devices, is managed responsibly. The college collaborates with a private firm to repair or safely dispose of such items, following environmental laws and ethical guidelines. This partnership ensures no e-waste is dumped on campus, protecting the environment.

Through its holistic waste management initiatives, Don Bosco College, Itanagar, sets a benchmark for sustainability and environmental responsibility on campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://dbcitanagar.ac.in/wp-content/uploads/2025/02/7.1.3-Triple.pdf">https://dbcitanagar.ac.in/wp-content/uploads/2025/02/7.1.3-Triple.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

**A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment  
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**Don Bosco College, Itanagar, with a diverse student population**

representing 45 tribes and sub-tribes of Arunachal Pradesh, is deeply committed to fostering an inclusive environment that embraces cultural, regional, linguistic and socioeconomic diversity. The institution actively promotes tolerance, harmony and unity through various initiatives and programs.

The NSS Cell organizes impactful events like the Voluntary Blood Donation Camp, Independence Day, NSS Day, Swachhta Hi Seva Campaign, National Unity Day, Initiation cum Orientation Day, and the State-Level Pre-Republic Day Parade Camp, emphasizing social responsibility, cleanliness, and patriotism.

The Sports Cell contributes to inclusivity by hosting events such as the National Sports Day, the 2nd Edition Kholie Tania Memorial Inter-Village Volleyball Tournament, the Inter-Semester Bosco Basketball Tournament, and the Nyokum Celebration, which encourage participation across cultural and economic barriers, fostering unity through sports.

The Cultural Club promotes harmony and appreciation for diversity through the Thematic Dance Competition, showcasing the vibrant traditions and artistic heritage of various tribes.

Together, these initiatives create a harmonious and welcoming campus environment, nurturing mutual respect, understanding, and a spirit of unity in diversity among students, making Don Bosco College a model of inclusivity and integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Department of Political Science, Don Bosco College, Itanagar, in collaboration with the National Service Scheme (NSS) Cell, conducted a Voters Awareness Campaign on 6th March under the theme "Mera Pehla Vote Desh Ke Liye", emphasizing the importance of electoral participation among first-time voters.

The NSS Cell actively engaged in various nation-building

activities. It observed National Unity Day with great enthusiasm and sent four dedicated volunteers to participate in the State Level Pre-Republic Day Parade Camp at Dera Natung Government College, Itanagar. Additionally, the NSS Cell organized the Amrit Kalash Yatra under the "Meri Mati Mera Desh" campaign, fostering patriotism and respect for national heritage.

On 2nd October, the NSS volunteers contributed to the "Swachhata Hi Sewa" campaign through social service initiatives, promoting cleanliness and community well-being. They also participated in a Voluntary Blood Donation Camp organized by the Department of Health, Government of Arunachal Pradesh.

The college celebrated Independence Day in collaboration with the National Cadet Corps (NCC). On the same day, the Jesus Youth Movement, along with the NSS, NCC, and local village Panchayat, organized a significant social service event to honor Mahatma Gandhi's legacy. Furthermore, the Eco Club actively contributed to a Clean-Up Campaign in Jollang village, reinforcing environmental responsibility.

These initiatives reflect the institution's commitment to instilling constitutional values, civic responsibility, and social service among students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Don Bosco College, Itanagar, actively celebrates a range of national and international commemorative days, events and festivals to promote awareness, inclusivity and community engagement among students. These celebrations foster values such as environmental conservation, gender equality, patriotism and social responsibility.

The Eco Club organizes events like World Wildlife Day, World Wetlands Day, World Sparrow Day, World Animal Welfare Day, World Rhino Day and World Fisheries Day, raising awareness about biodiversity and ecosystem preservation.

Similarly, World Water Day and World Forestry Day are celebrated under the DBC Green Alliance Movement to emphasize sustainability and climate action.

The Women's Cell marks International Women's Day and Menstrual Hygiene Day to promote gender equality and health awareness. The Red Ribbon Club observes World AIDS Day, educating students on prevention and reducing associated stigma.

Patriotism and national pride are instilled through Gandhi Jayanti, Independence Day and National Unity Day, organized by the NSS Cell, along with initiatives like Swachhta Hi Seva and NSS Day.

Cultural and intellectual growth is encouraged with events like the Pre-Christmas Celebration (Jesus Youth Movement), Birth Anniversary of John Keats (Department of English), and Thematic Dance Competitions (Cultural Club). Sports events like National

Sports Day further foster inclusivity and teamwork.

These activities enrich campus life, nurturing holistic development and instilling values of unity, diversity, and responsibility.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice 1 and 2: 1. Title: a. Mentoring and b. Clubs and Cells**

**2. Objectives of the Practices:**

1. To foster relationship between students and faculty. To guide students with academic and social support. To contribute to students' holistic development.

**3. Context:** Most students fall within the 18-21 age group. Mentoring helps students navigate academic demands and personal development. The college has also established various clubs and cells for holistic growth.

**4. The Practice:** The college has implemented a structured mentoring program facilitated by the Mentoring Cell. To enhance its effectiveness, a well-designed mentoring manual has been developed to guide the process.

Each club or cell is coordinated by two/ three faculty members—Coordinator and Assistant Coordinator—alongside eight student members.

**5. Evidence of Success:** The mentoring program has resulted in a noticeable positive shift in students' attitudes and overall

development. They exhibit intellectual, moral, social, cultural, and national integration traits.

Regular sports and cultural events foster student engagement, while outreach programs strengthen community ties.

#### 6. Challenges and Resources Required:

The primary challenge remains financial and infrastructural constraints. Despite these challenges, the clubs and cells continue to fulfil the institution's social responsibility, fostering an environment of holistic growth among students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Don Bosco College stands as a beacon of academic excellence in the region, fostering intellectual growth and human commitment. With students from underdeveloped areas of Northeast India, particularly Arunachal Pradesh, representing 45 tribal communities, the institution prioritizes motivation, holistic development and competitive performance.

The college has made remarkable progress in the past five years, consistently excelling in university results. In the 2023-2024 session alone, 36 students secured top 10 ranks in Rajiv Gandhi University, a testament to its academic rigor. This achievement is driven by structured curricular and co-curricular activities, stringent attendance and discipline policies, personalized mentoring and a high-quality teaching-learning environment. The institution emphasizes spoken English courses, continuous academic evaluation and a vibrant student-teacher relationship, ensuring an inviting and intellectually stimulating campus atmosphere.

Don Bosco College's commitment to excellence has earned widespread recognition, positioning it as a leading institution in the region.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3.2 - Plan of action for the next academic year

**PLAN OF ACTION FOR THE SESSION 2024-25**

Don Bosco College, Itanagar envisions to carry out the following plans in the new immediate session 2024-25:

1. Introduction of Bachelor of Geography program as one of the Departments in the college. (2024)
2. Expand the Political Science department by adding one more section. (2024)
3. The ongoing classroom extension project will be completed and ready for use by the start of the 2024 academic session.
4. Upgrade the Auditorium Hall by installing soundproofing and replacing existing seating with more comfortable chairs.
5. To begin with construction of retention walls behind the college edifices.
6. To fully Implement Green Campus initiatives.
7. To begin with introduction of world-class indoor sports complex featuring badminton, basketball, and table tennis courts, and a cutting-edge fitness center.
8. Construction of new toilet blocks for both boys and girls.
9. To induct qualified staff with PhD. for Geography Department (2faculty) and Political Science (2 faculty).
10. Prioritize faculty professional development through strategic training programs.