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‘Action Taken Report on Feedback’

Academic Session: 2019-2020



DON BOSCO COLLEGE

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Document 2: Action Taken Report upon the feedback on Syllabus

Don Bosco College, Itanagar

Arunachal Pradesh

I. Action Taken Report on Students' Feedback on Syllabus for the year 2019-20

SL. NO	FOCAL POINT	STUDENTS' SUGGESTIONS	ACTION TAKEN
1	Completion of syllabus by the teachers on time	Students suggested syllabus need to be properly completed on prescribed time	Teachers have been regularly followed up for effective completion of syllabus. Each teacher's Log Book is reviewed and scrutinized by the respective the HoDs and the Principal on regular interval
2	Study Materials availability	Students suggested to provided sufficient study materials in the Library	Each teacher has been asked to suggest books and study materials. The College planning to initiate e-library with sufficient computers with internet connectivity.
3	Job oriented syllabus	Concerned raised for job and career oriented syllabus and taking the such programmes	The management has formed 'Career Counselling and Placement Cell'. The college has introduced skill and certificate course to equip students for job market. It has also collaborating with some institutes and companies for students' exposure activities
4	RGU to bring out changes in syllabus	Students expressed bringing changes in syllabus	HoDS of respective department have been requested to bring to notice of RGU authority about requirement of changes in syllabus



II. Action Taken Report on Teachers' Feedback on Syllabus for the year 2019-20

SL. NO	FOCAL POINT	TEACHERS' SUGGESTIONS	ACTION TAKEN
1	Coverage of syllabus in prescribed time	Teachers raised issue of coverage of syllabus in prescribed time	Teachers have been provided streamlined Teacher's Log Book for preparing lesson plans and to update syllabus coverage status on a daily basis in it. Each teacher's Log Book is reviewed and scrutinized by the respective the HoDs and the Principal on regular interval
2	Books and Journal availability at the Library	Adequate books and study materials, especially prescribed ones in syllabus, are prerequisite for the quality education	Teacher suggestion sought to procure more books and study material. The College has established the e-library with 20 (twenty) new laptops with Broad band connection and have subscribed to N-List (e-resources consortium)
3	Bringing changes in syllabus	Faculties have expressed bringing changes in syllabus to remove repetition of topics, more practical and career oriented curriculum	As per the faculty meeting of the College, HoDs of respective discipline the College have raised the issues related to syllabus, such as repetition of some topics, making syllabus job oriented, inclusion of practical based syllabus, etc. during consultative meeting RGU

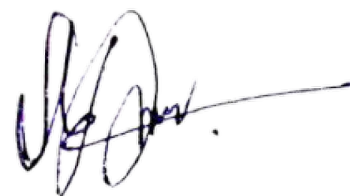


III. Action Taken Report on Alumnus' Feedback on Syllabus for the year 2019-20

SL. NO	FOCAL POINT	ALUMNUS' SUGGESTIONS	ACTION TAKEN
1	College curriculum relevance for one's career and work environment	Curriculum to be made more relevant for one's career and work environment	The College has established 'Career Counselling and Placement Cell', it gives direction related to higher study provisions and job related competitive examination matters
2	Certificate Course offered by the College	Alumnus suggested for intensive skill based courses	The College offered skill based certificate course by each department, such as Spoken English, Computer courses, and on other subject/topic alongside normal Degree Program
3	Whether curriculum meet requirement of the national and international universities	Alumnus have expressed the curriculum to meets the requirements of the national and international universities	The College has signed MoUs with many institutes, such as Jaipuria Institute of Management, Rajasthan and Marian College (Autonomous), Kuttikkanam, Kerala for motivational and career counselling activities, students and faculties exchange programmes and exposure programmes for the benefit of students and faculties in scaling up their career prospect



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