



## **Metric: 2.5.2**

### **‘Internal Assessment Grievances Form’**

**Academic Session: 2016-2021**



# **DON BOSCO COLLEGE**

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## STUDENTS GRIEVANCE FORM

The students can utilise these forms to fill up their grievances and complaints. After completing the filling up, the students are to submit it to the office of Controller of Examinations (CoE).

1. Name of the Student: \_\_\_\_\_ Student's Id No. \_\_\_\_\_
2. Email Address: \_\_\_\_\_ Mobile: \_\_\_\_\_
3. Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### GRIEVANCE AGAINST THE MARKS/ACTION OF:

4. Are these grievances based on marks secured? If yes, fill the following information

Course: \_\_\_\_\_ Year \_\_\_\_\_ Marks secured \_\_\_\_\_

5. If it is not grade grievance, cite your complaint.

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6. Remedy sought: \_\_\_\_\_

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### FOR OFFICE USE ONLY

The following signature are required. By signing all the parties agree that remedy has been sought to resolve the issues being grieved.

Faculty Name: \_\_\_\_\_ Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date: \_\_\_\_\_


Department Name: \_\_\_\_\_

Department HoD Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_



  
PRINCIPAL  
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