



PROSPECTUS

2022-2023



Excelling to Empower

DON BOSCO COLLEGE
Jollang - Itanagar, Arunachal Pradesh
Recognized by UGC under 2 (f) & 12 (B)

Permanently Affiliated to Rajiv Gandhi University, Arunachal Pradesh



DON BOSCO AND HIS SYSTEM OF EDUCATION

Saint John Bosco, popularly known as Don Bosco (Italian for Father Bosco) was born at Becchi, in Piedmont, Italy on August 16, 1815. From a very young age, he had decided that he had been called to work for the poor boys of that era when Europe was under the grip of the Industrial Revolution and many young people who came to the cities to study or in search of work fell an easy prey to the many social evils of the time. After being ordained a priest of the Catholic Church in 1841, Don Bosco came to the rescue of these poor youth with his novel method of education through total dedication and personal involvement in their lives and problems.

To ensure that this total dedication to their cause shone through his actions, he based his education on the three great principles of reason, fear of God and loving kindness. He dedicated his life, as a caring father, and doing everything possible for their welfare. Don Bosco was attuned to the needs of his society. He did not visualize education in isolation from the community within whose parameters it functioned. Vocational guidance, vocational training, job placement and follow-up were as integral to Don Bosco's scheme of things as they are in modern education.

The system of education that emerged from these principles of Don Bosco is popularly known as the Preventive System, which is based on three pillars: Reason, Religion and Loving Kindness. This is the system that will be used in Don Bosco College, Itanagar. Joseph Zoppi, the Swiss educationist said, "If there ever existed a method of education adapted to inspire confidence and love, it is the method of Don Bosco". The system aspires to create a generation of young men and women steeped not only in sound knowledge-based education but also in strong value-based education for life.

OUR VISION

Excelling to Empower

OUR MISSION

Integral Formation of Academic Excellence
and Human Commitment

CORE VALUES

To Follow the Preventive System of Education of Don Bosco
(Reason, Religion and Loving Kindness)

To Promote Human Values of Integrity,
Concern and Personal Morality

To Promote Harmony and Synergy in Unity

(In the pluri-cultural context of Arunachal Pradesh)

To Experience the Spiritual as One's Meaning and Centre of Existence

OUR PRAYER

Lead Kindly Light

Don Bosco College

Post Box - 191, Jollang - Itanagar

Arunachal Pradesh - 791 111

Phone: +91 9366933653 | +91 8258827027 (Office)

Landline: 0360 2911127

Mobile: +91 7642035958 (Principal)

Email : dbcitanagar@gmail.com

Website : www.dbcitanagar.ac.in

PREAMBLE: THE SALESIANS OF DON BOSCO

Don Bosco Society, variously known as ‘The Salesians of Don Bosco’ / ‘The Don Bosco Educational Society’, etc., was founded by St. John Bosco (1815-1888), an eminent educationist in Italy. It is a Religious Order of the Catholic Church. The society has over 32,000 members working in about 132 countries. Through a global network of educational and social service organizations, which include 14 universities, 81 institutions of higher education and thousands of schools and social development centres. It caters to the less privileged and marginalized sections of the society.

In view of its reach and expertise in the field of education, currently catering to over nine million young people all over the world, the Society enjoys consultancy status at the United Nations.

DON BOSCO IN INDIA

In India, the Salesians of Don Bosco began their service way back in 1906, with a trade school and hostel for poor children at Thanjavur, Tamil Nadu. The society today has over 5000 members (Fathers, Sisters and Brothers). Its services are offered through 1 University (Don Bosco University, Azara - Guwahati), 28 colleges, 3 Engineering colleges, over 100 technical schools (Formal and Non-Formal), and a large network of high schools and scores of job and agricultural training centres, spread across the country, covering the entire spectrum of social development. The society is also involved in literacy centres, shelters for street children and rehabilitation and relief operations. The Government of India has recognized the Salesians of Don Bosco as the largest non-governmental provider of technical education in the country.

DON BOSCO COLLEGE, ITANAGAR

Don Bosco College, Itanagar (Jollang) is an educational institution of the Catholic Church, belonging to and managed by the Salesians of Don Bosco Educational Society (registered under the Societies Registration Act of 1890: No.50 SR/ITA/4034). It was started on 16th August 2002.

The college is named after St. John Bosco (1815 – 1888) popularly known as Don Bosco – Father and Friend of Youth. He was a Catholic priest and a prominent educationist engaged in the welfare of youngsters.

Don Bosco College, Itanagar aims to impart quality higher education to the youth of Arunachal Pradesh. It intends to contextualize education so that the youth of Arunachal Pradesh can grow up with love of one’s culture and maintain the good customs and traditions of Arunachal Pradesh.

The Motto of the college is “Lead Kindly Light”. Don Bosco College intends to guide the youth of Arunachal Pradesh to be loyal citizens and God fearing men and women who will lead their own society as good and honest Politicians, Bureaucrats, Businessmen, Judges, Lawyers, Teachers, Artists, Environmentalists, Social Workers, etc.

The college shall strive to impart quality education, uphold moral values and maintain strict discipline. It offers traditional courses in Arts & Commerce and professional course in BSW. It has plans to begin Bachelor of Mass Communication in the coming year, however, it is subjected to approval from RGU. We intend to launch vocational and professional courses in the future that would go a long way in developing skilled personnel in the state of Arunachal Pradesh as well as create avenues for self-employment.

OUR VISION AND CULTURE

Guided by the religious and educational philosophy of St. John Bosco, the College envisions the following:

- Providing easier access to higher education to the under-privileged
- Nurtures excellence and fosters commitment in youth care and education
- Equips society’s next-generation leaders to be competent, dedicated and committed to excellence, equity and peace building
- Contributing to Arunachal Pradesh through promoting human resources
- Offer opportunities for interaction between various socio-cultural and religious groups and their constituents
- Harness resources and commitment in favour of solidarity, equity, development and peace.

Teaching, for us here at the college, is a lifetime commitment, a passion, a vocation and a profession, rather than a job. Striving for excellence is our way of life. Our motto tells it all: “Lead Kindly Light”.

COLLEGE EMBLEM AND MOTTO

The thrust of the college emblem is spreading wisdom through learning. The lit lamp and the open book are indicative of this mission. Our endeavour is not merely spreading knowledge but imparting true wisdom that leads to holistic development of the individual and the progress of humanity. It is to be realized through the vision and the educative system of Don Bosco. Thus, the picture of Don Bosco is placed at the center. The overall shape of the cross speaks for the salvation of all. Thus, true wisdom begins with self-sacrifice. The quill of the Hornbill (State bird of Arunachal Pradesh) placed on either side of the emblem stands for unity and integrity among the various tribes that will be achieved by receiving the light of true wisdom. Along with it, the institution seeks to preserve the culture and tradition of the tribes – the wisdom of the ancients. The motto “Lead Kindly Light” is a plea to the Divine to lead us on to the path of true knowledge and progress.



LOCATION

The college is situated in a spacious campus at Jollang, four kilometers away from Itanagar. It is an ideal location for studies and is approachable both from Itanagar and Naharlagun.

THE MANAGEMENT

Don Bosco College, Itanagar is the first private degree college in the state of Arunachal Pradesh. It has the credit of being the first private college that is permanently affiliated to Rajiv Gandhi University. The Management of the college is with the Salesians of Don Bosco, Province of Dimapur. The Provincial who is the Superior of the Salesians of Don Bosco, Dimapur Province of Northeast India along with his council is the Governing Body of the college and the final authority for all policy matters pertaining to the college. The Provincial, the President of the Governing Body constitutes the Managing Committee of the college as per the rules and directives of the Salesian Society and in keeping with the norms and requirements of the University.

AUTHORITIES

Patron	: Very Rev. Fr. Angel Fernandez Arttime SDB, Rector Major, Sede Centrale Salesiana, Via Marsala, 42, 00185 Rome
Chairman	: Provincial, Salesians of Don Bosco Dimapur- Nagaland
Rector & Administrator	: Rev. Fr. Chemparathy Jose (CC) SDB
Principal	: Dr. (Fr.) Jose George SDB
Vice-Principal	: Fr. Phuvito Emmanuel SDB : Sr. Suneetha Devasi PHJC

I. THREE YEAR DEGREE COURSES

CHOICE BASED CREDIT SYSTEM (CBCS)

RGU has introduced Choice Based Credit System (CBCS) for Under Graduate Courses. CBCS will function as per Learning Outcomes based Curriculum Framework (LOCF) chocked out by RGU.

COURSE STRUCTURE:

- 1.1 The syllabi drafted for each program shall be as per the UGC guidelines for LOCF based approach, wherever available, with an aim to equip the students with knowledge, skill, values and attitude.
- 1.2 The minimum and the maximum credit requirement of credits for the Undergraduate Course shall be 148 and 160 respectively.
- 1.3 The programs shall include:
 - 1.3.1 **Core Courses:** A course which shall compulsorily be studied by a candidate as a core requirement is referred as a Core course (CC). There shall be 14 papers under Core course of 6 credits each.
 - 1.3.2 **Elective Courses:** Generally, a course which shall be chosen from a pool of courses and which shall be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/ subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course which shall include:
 - A) **Discipline Specific Elective Courses:** Elective Courses offered under the main discipline/subject of study are referred to as Discipline Specific Elective Course (DSE). The students will choose 2 papers each in 5th and 6th Semester.
 - B) **Generic Elective Courses:** An elective course of interdisciplinary nature chosen from an allied discipline/subject with an intention to provide exposure beyond the discipline of choice is referred as Generic Elective Course (GEC). A core course of a particular discipline/subject may be offered as GE to the students of allied discipline/subject and vice versa.
 - C) **Ability Enhancement Courses:** Ability Enhancement Courses shall be of two types and both mandatory for all disciplines.
 - i) **Ability Enhancement Compulsory Courses (AECC):** English & Environmental Studies.
 - ii) **Skill Enhancement Course (SEC):** Students of Arts and Commerce disciplines shall select 2 SEC, one each in III and IV Semesters.

1.3.3 COURSE STRUCTURE FOR ARTS DISCIPLINE

Semester	Core Course	Elective Courses				Semester wise Credits
		DSE	GEC	AECC	SEC	
I	CC 1, CC 2		GEC 1	AECC 1		22
II	CC 3, CC 4		GEC 2	AECC 2		22
III	CC 5, CC 6, CC 7		GEC 3		SEC 1	28
IV	CC 8, CC 9, CC 10		GEC 4		SEC 2	28
V	CC 11, CC 12	DSE 1 DSE 2				24
VI	CC 13, CC 14	DSE 3 DSE 4				24
Total Minimum Credits	84	24	24	8	8	148

1.3.4 COURSE STRUCTURE FOR COMMERCE DISCIPLINE

Semester	Core Course	Elective Courses				Semester wise Credits
		DSE	GEC	AECC	SEC	
I	CC 1, CC 2, CC 3		GEC 1	AECC 1		22
II	CC 4, CC 5, CC 6		GEC 2	AECC 2		22
III	CC 7, CC 8		GEC 3		SEC 1	28
IV	CC 9, CC 10		GEC 4		SEC 2	28
V	CC 11, CC 12	DSE 1 DSE 2				24
VI	CC 13, CC 14	DSE 3 DSE 4				24
Total Minimum Credits	84	24	24	8	8	148

1.4 Accumulation of Additional Credits: Students may pursue courses for additional 12 credits on their own from a pool of courses of 2/4 credits each as prescribed by the University under "Additional SEC" for accumulating extra credit to achieve the maximum permissible limit of 160 credits. Students may take one additional course in each semester from the 2nd semester onwards. These courses may be offered to the students by the college provided facilities are available.

1.5 Preparation of Results: Credit score earned by a student out of the mandatory 148 credits shall be included in the student's overall score tally for preparation of his/her final result and rank in the university examination. Additional credits earned by him / her shall be reflected separately in the transcript.

In order to qualify in the examination, a student has to secure a minimum of 35% marks in each course and also the End semester examinations of each course with a minimum aggregate of 40% marks in order to be declared qualified in the examination of the respective semester.

Conversion of percentage to Grades and Grade Points: The following formula shall be used to convert marks (%) into letter grades.

% of Marks	Grade Point	Letter Grade
95-100	10	O (Outstanding)
85-94	9	A++ (Excellent)
75-84	8	A+ (Very Good)
65-74	7	A (Good)
55-64	6	B+ (Above Average)
45-54	5	B (Average)
35-44	4	C (Pass)
34 and less	0	D (Fail)
Absent	0	Ab (Absent)

A student obtaining Grade D shall be considered failed and shall be required to reappear in the examination, as provided in the ordinance(s) of the university.

For non-credit courses 'Satisfactory' or "Unsatisfactory" shall be indicated instead of the letter grade and this shall not be counted for the computation of SGPA/CGPA.

A) BACHELOR OF ARTS (B.A.) 1st SEMESTER

At the time of application/admission to DBC a candidate is expected to choose any one of the Core Course/Honours. Unlike the old system, CBCS requires the candidate to start with the Honours from 1st Semester.

Core Course/Honours (Choose any one)

a) English b) Political Science c) Economics d) Sociology e) History
Students will choose General Elective Course (GEC) after admission process is completed for 1st Semester to avoid confusion.

B) BACHELOR OF ARTS (B.A.) 3rd & 5th SEMESTER

B.A 3rd Semester will continue with the CBCS system and B.A. 5th Semester will continue with the old system. Honours available to them are

a) English b) Political Science c) Economics d) Sociology e) History

C) BACHELOR OF COMMERCE (B.COM) 1st SEMESTER

Though the 1st Semester students will follow the CBCS in their curriculum, they will not start with Honours in 1st Semester. They will choose the Honours only when they reach 5th Semester.

Students will choose General Elective Course (GEC) after admission process is completed for 1st Semester to avoid confusion.

D) BACHELOR OF COMMERCE (B.COM) 3rd & 5th SEMESTER

B.Com 3rd Semester will continue with the CBCS system and B.Com 5th Semester will continue with the old system. Honours available to them are: a) Accounting b) Marketing and Management c) Human Resource Management.

E) PROFESSIONAL COURSES**1. BACHELOR OF SOCIAL WORK (BSW) 1st SEMESTER**

Being a professional course, seat is limited to 36 students only. Students will follow the CBCS curriculum and complete the Graduation under the Department of Social Work.

Students will choose General Elective Course (GEC) after admission process is completed for 1st Semester to avoid confusion.

2. BACHELOR OF SOCIAL WORK (BSW) 3rd & 5th SEMESTER

BSW 3rd Semester will continue with the CBCS system and BSW 5th Semester will continue with the old system.

3. BACHELOR OF MASS COMMUNICATION (BMC)

Hope to start in future, it is subject to approval from RGU. Seat is limited to 40 Students only.

II. MEDIUM OF INSTRUCTION AND EXAMINATION: ENGLISH**III. PROCEDURE AND REQUIREMENT FOR ADMISSION TO B.A./B.COM/BSW 1st SEMESTER**

Admission to B.A., B.Com., and BSW first year programmes are allowed by the principal on the recommendation of the management during the period notified by the college. The admission remains provisional till the university issues the confirmation of admission and registration of students.

Online Submission of Application Form:

1. Don Bosco College Itanagar will accept only online application.
2. Prospectus and Online Application Form will be available in the college website: www.dbcitanagar.ac.in on 25th July 2022.
3. Online filling up of forms with required certificates and mark sheets are to be completed on or before 2nd August 2022.
4. Application will not be accepted after the submission date is over.
5. One should read carefully the prospectus before filling up the form and follow the instructions given therein.

6. All required documents must be scanned and uploaded.
7. Kindly use a valid phone number and email ID.

Visit the DBC Website regularly for information regarding:

1. Dates to fulfill various requirements
2. List of selected Candidates and the procedure for paying admission fees.
3. College Re-opening date etc.

IV. ELIGIBILITY & ADMISSION

1. Admission is granted strictly on merit, subject to availability.
2. A minimum of 50% marks is required to apply for admission. For students from CBSE, the marks of Hindi, Geography and Physical Education are not calculated in the percentage (Reason- subjects not offered in the college).
3. At the time of submitting the Online Application Form, the candidate will give three choices for Core Course/Honours: i) Choice 1 - 1st preference for Honours ii) Choice 2 - 2nd preference for Honours iii) Choice 3 - 3rd preference for Honours.
4. Seats are limited for each Honours Paper and hence, based on the merit, scrutiny of application form and interview, candidates will be selected. When the seats are full for a particular subject, the second and the third choices will be considered subject to availability.
5. List of selected students will be declared on College Website (www.dbcitanagar.ac.in)/College Notice Board and via SMS.
6. Decision of the Admission Committee will be final.

Documents to be uploaded:

1. Scanned image of Class X original Mark-sheet issued by CBSE or other Boards.
2. Scanned image of Class XII original Mark-sheet or mark statement obtained from CBSE website or websites of other Boards.
3. Scanned image of ST/SC Certificate if applicable.
4. Scanned image of original Gap Certificate or Break Certificate in the form of 'Affidavit' if there is break in studies
5. Scanned image of Transfer Certificate (TC) and Character Certificate from the Institution last attended (Can be submitted later if not available)

Admission of Selected Students

1. List of Selected students will be declared on College Website (www.dbcitanagar.ac.in)/ College Notice Board and via SMS.
2. Admission of Selected Students will be held offline in the College Campus. **NO ONLINE ADMISSION**. Admission to be completed within 4 days of the declaration of result.
3. Selected student will submit all the documents required and complete the admission process by paying the 1st Instalment in the College Cash Counter.
4. Admission of a selected student may be cancelled if any fraudulent activity is discovered.
5. After completing admission process the admitted student will receive the visiting card of the tailor for giving order for college uniform. Please contact Cash Counter for this purpose.

Documents to be submitted to College at the time of Admission

1. Printed copy of the Application Form submitted Online to DBC
2. Attested photocopy of Class X Mark Sheet
3. Attested photocopy of Class XII Mark Sheet
4. Attested photocopy of Class XII Admit Card
5. Attested photocopy of Cast/Tribe Certificate

The Original of all the above documents are to be produced during Admission for verification.

Help Desk for Counselling

1. DBC Help Desk for Counselling will be open from 10 am to 1 pm on all the working days in the College Lobby.
2. Students can contact the help desk to get guidance on choice of subjects and other matters related to admission in DBC.
3. Help Desk is headed by Vice Principal and a group of Faculty Members.

Original Documents to be submitted to Clerk's office before 31st August 2022 for RGU Registration

1. Original Class X Mark Sheet & Pass Certificate, along with one photocopy of the same
2. Original Class XII Mark Sheet, along with one photocopy of the same
3. Original Transfer Certificate
4. Original Character Certificate from the Head of the Institution last attended
5. Original Migration Certificate (for those who are not of CBSE)
6. Original CBSE Migration Certificate of those coming from other States

Physical verification of original documents will be done after the classes begin. Admission taken with false/fake documents will lead to automatic cancellation of admission & fees paid will not be reimbursed and legal proceedings may be initiated against such a candidate.

V. IMPORTANT INFORMATION WITH REGARD TO NEW ADMISSION

1. Visit DBC Website www.dbcitanagar.ac.in for online application and information.
2. At the time of submitting the Online Application Form, the candidate will give three choices for Core Course/Honours: i) Choice 1 - 1st preference for Honours ii) Choice 2 - 2nd preference for Honours iii) Choice 3 - 3rd preference for Honours.
3. Seats are limited for each Honours Paper and hence, based on the merit, scrutiny of application form and interview, candidates will be selected. When the seats are full for a particular subject, the second and the third choices will be considered subject to availability.
4. A candidate can apply for admission with Internet marksheet issued by CBSE or other Boards. However, discrepancy in Internet marksheet and original marksheet will lead to automatic cancellation of admission.
5. Forms will be issued online, in first preference, to students who have secured a minimum of 50% in Class XII (Aggregate without counting Hindi, Geography and Physical Education).
6. Those with tattoos and unkempt hairdo should trim the hair and make oneself neat and tidy or else should not apply.
7. Scrutiny of application will be done after the submission of forms. The selected students may be called for Personal Counselling along with parent/guardian. The dates of the Counselling will be notified. Failure to report for Counselling on the date specified with parents/guardian will render the candidate not eligible for admission.
8. List of Selected students will be declared on College Website (www.dbcitanagar.ac.in)/College Notice Board and via SMS.
9. Against vacancies, Admissions will be opened to students who have secured less than 50% but above 40% in the Class XII examination. Dates for Qualifying Test will be notified.
10. The Names of Students who may need to appear for the Qualifying Test will be notified online. The date of the test will be notified along with it. The failure to attend the Qualifying Test will automatically lead to the cancellation of the application.

VI. ADMISSION TO UPPER LEVEL SEMESTERS : B.A./B.COM./BSW 3rd & 5th SEM.

1. All Re-Admissions will be done Online. Visit DBC Website www.dbcitanagar.ac.in for online Re-Admission and information.
2. Admission to B.A./B.Com./BSW 3rd and 5th Semesters should be completed on or before 5th August 2022

Documents Required:

- a. Attested Copy of Mark sheets of previous Exams passed
- b. Attested Copy of University Registration card
- c. One copy of recent passport size photograph in College Uniform

To be Noted:

1. When the students reach the 5th semester in B.A/B.Com they will have to opt for any of the Elective Papers as Major Subject. They will do 4 Papers in 5th Semester and 4 papers in 6th Semester. At the end of the 6th semester examination, a student will be declared Honours in the particular subject if he/she qualifies.
2. Any Student failing in 2nd, 3rd, 4th, 5th or 6th Semester will have to repeat the Semester (Attend classes, give the Internal Tests and qualify for the Semester Examination).

VII. IMPORTANT DATES TO BE NOTED

- i. Last Date of Admission for B.A/B.Com/BSW 1st Semester will be notified on the college Website. Admission may be allowed after due date with late fine.
- ii. Re-opening of the college for the new academic year will be on 8th August 2022. Kindly follow the College Website.

VIII. FEE STRUCTURE

University Fees:

For B.A/B.Com/BSW 1st sem. Rs. 700/- (Registration & Enrollment fees)

For B.A/B.Com/BSW 3rd & 5th sem. Rs. 450/- (Continuation & Enrollment fees)

**College Fees for B.A./B.Com./BSW I, III & V Semester students:
For the session of 2022-23**

College fees is revised for 1st Year Students of 2022-23. Last revision of College fees was done in 2018 and hence the new revision comes after 4 years. This fee structure will be continued for these students for their three years of stay in the college.

Course	Actual Total College Fees for 1 Year	Rs.1500/- (Blazer) Rs. 300/- (T-Shirt)	RGU Reg & Enrol Fees	1 st Installment (Admission time)	2 nd Installment (By 30 th Sept. 2022)	3 rd Installment (By 30 th Oct. 2022)
B.A. 1 st Sem	Rs.38,400/-	Rs. 1500/- Rs. 300 /-	Rs. 700/-	Rs. 30,900/-	Rs. 5,000/-	Rs. 5,000/-
B.Com. 1 st Sem.	Rs.39,000/-	Rs. 1500/- Rs. 300 /-	Rs. 700/-	Rs. 31,500/-	Rs. 5,000/	Rs. 5,000/-
BSW 1 st Sem.	Rs. 39,600/-	Rs. 1500/- Rs. 300 /-	Rs. 700/-	Rs. 32,100/-	Rs. 5,000/	Rs. 5,000/

There is no change in the fee structure of 2nd & 3rd Year Students of 2022-23. These students will continue with the old fees for their three years of stay in the college. RGU has increased the Continuation and Enrolment fees by Rs. 150/-

Course	Actual Total College Fees for 1 Year	Rs. 300/- (T-Shirt)	RGU CONT & Enrol Fees	1 st Installment (Admission time)	2 nd Installment (By 30 th Sept. 2022)	3 rd Installment (By 30 th Oct. 2022)
B.A. 3 rd & 5 th Sem.	Rs. 29,000/-	Rs. 300/-	Rs. 450/-	Rs. 19,750/-	Rs. 5,000/-	Rs. 5,000/-
B.Com. 3 rd & 5 th Sem.	Rs. 29,600/-	Rs. 300/-	Rs. 450/-	Rs. 20,350/-	Rs. 5,000/-	Rs. 5,000/-
BSW 3 rd & 5 th Sem.	Rs. 32,600/-	Rs. 300/-	Rs. 450/-	Rs. 23,350/-	Rs. 5,000/	Rs. 5,000/-

* Once the Admission is done, only 60% of the amount given will be refunded on the produce of original Receipt only, if the Admission is cancelled before the commencement of classes. No produce of Receipt, no refund. No Refund of fees thereafter.

- * No reimbursement of College Fees if a student fails in any Semester Examination.
- * College Governing Body reserves the right to revise the college fees annually as per the circumstances.

College Fee breakup for New Admission & Old Admission to B.A/B.Com/BSW

Sl. No.	Breakup Heads	1 st Year	2 nd & 3 rd Year
1	New Admission Fee	Rs. 8,000.00	-----
2	Re-Admission Fee : 3 rd & 5 th Semester	-----	Rs. 4,000.00
3	Development Fee	Rs. 2,000.00	Rs. 2,000.00
4	Building Fund	Rs. 3,000.00	-----
5	Co-curricular Activities	Rs. 500.00	Rs. 500.00
6	Tests/Examination Fee	Rs. 500.00	Rs. 500.00
7	Library Fee	Rs. 600.00	Rs. 600.00
8	Identity Card	Rs. 100.00	Rs. 100.00
9	Magazine Fee	Rs. 200.00	Rs. 200.00
10	Tuition Fee for B.A./B.Com. 1 st Year (Rs. 1,900x12)	Rs. 22,800.00	-----
11	Tuition Fee for B.A./B.Com. 2 nd & 3 rd Year (Rs. 1,700x12)	-----	Rs. 20,400.00
12	Tuition Fee for BSW (Rs. 2,000 x 12)	Rs. 24,000.00	Rs. 24,000.00
13	B.Com Extra Course Fee	Rs. 600.00	Rs. 600.00
14	Certificate Course & Seminars	Rs. 200.00	Rs. 200.00
15	Social Functions(Freshers' Meet, College Functions, Teachers Day, Farewell etc.)	Rs. 500.00	Rs. 500.00
16	Rajiv Gandhi University Fees (RGU Registration/Continuation and Enrollment Fees)	Rs. 700.00	Rs. 450.00
17	College Blazer	Rs. 1500.00	-----
18	College T-Shirt	Rs. 300.00	Rs. 300.00

NB:- Students coming from other boards with migration have to pay Rs. 100 extra to RGU as eligibility fee.

Total to be paid by a new student:-

- B.A. 1st semesters : Rs. 38,400 + Blazer & T.shirt 1800 + RGU 700 = **Rs. 40,900**
- B.Com. 1st sem.(600 more) : Rs. 39,000 + Blazer & T.shirt 1800 + RGU 700 = **Rs. 41,500**
- BSW 1st Semester : Rs. 39,600 + Blazer & T.shirt 1800 + RGU 700 = **Rs. 42,100**

Total to be paid by an old student:-

- B.A. 3rd & 5th semesters : Rs. 29,000 + Blazer & T.shirt 300 + RGU 450 = **Rs. 29,750**
- B.Com. 3rd & 5th sem. (600 more) : Rs. 29,600 + Blazer & T.shirt 300 + RGU 450 = **Rs. 30,350**
- BSW 3rd & 5th Semester : Rs. 32,600 + Blazer & T.shirt 300 + RGU 450 = **Rs. 33,350**

IX. COLLEGE BUS: ONE TIME FULL INSTALLMENT

College has a bus service for the convenience of the day scholars.

The old students should book the bus in advance at the end of a semester for the next semester with a payment of Rs. 500.

During the new admission, the vacant seats will be available to the new students. Once the seats are full, those interested for standing may book the seats. The fee is the same for all. Each student will get a Bus card either for sitting or standing, and this must be carried everyday whenever the bus is boarded. The bus will run as per the college timing and on the route specified. No extra trip will be made. **Any withdrawal of Bus Card before the class starts will lead to the loss of 60% of the Bus Fee and no refund thereafter.** Those not opting for bus service are not allowed to travel by the college bus and if found they will be fined Rs. 500/-.

The college bus will not be available for picnics and other activities.

Don Bosco College Bus Service		
Bus	Route	Per Semester
No. 1	Zero point – Bank Tinali – Secretariat – Petrol Pump – F-Sector - Mithun Gate	Rs. 6000/-
No. 2	Chimpu - Gohpur Tinali - Chandranagar - D.N. College Tinali – Vivek Vihar – Ganga	Rs. 6000/-
No. 3	Naharlagun Police Point to DBC	Rs. 7000/-

NB: A Loss of BUS CARD is to be reported to the Principal and a new card will be issued for a payment of Rs. 50/-.

X. UNIVERSITY EXAMINATIONS

1. Eligibility for University Examination:

Only those students of the college who had attended a minimum of 75% of lectures delivered and passed all the Internal Tests are eligible for the University examination. The names of such students will be notified on the notice board for filling up of the University forms. No Fees shall be refunded in case a student fails to qualify for University Examination.

2. Required Documents for Examination Form fill-up:

- 2 (two) recent passport size photographs in college uniform
- Attested photocopies of University registration card and Mark sheets of all the previous examinations passed
- Fee clearance certificate
- Examination fee (rate to be notified)

3. Exam Admit Card:

The admit card is issued to the students who qualify for the examination as and when they are issued by RGU before the commencement of the University examination. Admit Card is issued to students who clear all the dues to the college and have obtained clearance certificate from the library.

XI. INTERNAL ASSESSMENTS

Under the Semester System, students will have Internal Assessments done in each semester. This is compulsory and a student failing to secure a minimum of 8 marks for each subject or absence for the same will find himself/herself debarred automatically from the End Semester Examination.

Exam form may not be issued to students who have not cleared internal assessment.

XII. ATTENDANCE

- 75% attendance at classes is compulsory.
- Parents' call will be done for the students with less than 75% attendance.
- Students' attendance sheet will be displayed on the notice board at the end of every month.
- Students' absence from classes will require a letter from the parents/guardian stating reasons for the inability to attend the classes.
- Any student, who continuously absents from the classes for 15 days without any prior information, will have his/her name removed from the college register. In case, the student wants to continue his/her classes, he/she has to take admission like a fresh student.

XIII. PROHIBITION OF RAGGING

As per the directives of Honourable Supreme Court, ragging in the college campus is strictly prohibited and those found indulging in it will be expelled/rusticated from the institution as per the college rules. Anti-ragging undertaking will be done by all the students.

XIV. DON BOSCO COLLEGE UNIFORM

To maintain the unique features of the college and to uphold the traditional values of Arunachal Pradesh, Don Bosco College has its own uniform. It comprises of black coat, black shoes, black trousers and cream shirt (full sleeves) for boys as well as girls. No jeans are allowed for uniform even if black. The uniform is compulsory and the students are expected to wear black shoes, black trouser and cream shirt on every MONDAY and THURSDAY and other important days as and when notified. **NO UNIFORM- NO ATTENDANCE IS THE POLICY** of the College. T. Shirt is a necessary part of the college uniform to be worn on **TUESDAY** and **FRIDAY**. It is compulsory for all.

XV. DRESS CODE

Students are to come to college decently and neatly dressed. Boys are to wear full length trousers and full or short sleeved shirts. Girls are to wear full length trousers (short pants are strictly prohibited)/salwar-kameez/ galle/ skirts and full or half sleeved shirts/blouses. Caps, cargo, track suits/jerseys/sleeveless shirts/shorts or see-through tops are strictly not allowed. T-Shirts with objectionable graffiti are not permitted in the college.

XVI. GRASSROOT LEVEL RESEARCH (GLR)

As a special feature of the college, there is a Grassroot Level Research programme. Young students will be initiated to the methodology of research in the grass root level. Under this programme of study, various villages in and around the college will be covered for research into the socio-economic and cultural life of the people.

XVII. SCHOLARSHIPS / AWARDS**1. DBC SCHOLARSHIP:**

Don Bosco Scholarship/endowments have been instituted by the college for the students who excel in the University examinations every year. Students obtaining more than 60% marks (in every subject) in the University examination will be awarded scholarship as determined by the College Authority from time to time.

2. Rank Holders Award:

The college grants cash award and citation to the Rank Holders in the Final Examination of the University. Their names are also entered in the HALL of FAME.

3. Best Student Award:

There will be a BEST STUDENT Award for every department after the RGU result. The highest scoring student in aggregate for the particular subject will receive a Cash Award and Citation.

4. APST Stipend:

Department of Higher & Technical Education, Govt. of Arunachal Pradesh, offers stipend to all the eligible tribal students of the State. The amount is around Rs. 17,000/- annually. It varies according to the marks in the previous exam.

Stipend is given to the students belonging to the Scheduled Tribes of Arunachal Pradesh (APST), strictly in accordance with the Government's decisions communicated from time to time for this purpose. The interested students (APST) are to apply for stipend in prescribed forms online as per the dates notified. The sanctioning of stipend is entirely the responsibility of the Directorate of Higher and Technical Education.

5. Ishan-Uday Scholarship:

University Grants Commission (UGC) offers this scholarship and it is around Rs. 64,800/- annually for complete course duration based on merit. This scholarship is awarded to meritorious students with domicile in Northeast.

XVIII. CO-CURRICULAR AND EXTENSION SERVICES

1. **BEACON (BOSCO EXTENSION AND COMMUNITY NETWORK):** Bosco Extension and Community Network or BEACON is the parent body under which all the extension activities of the college happen. BEACON is guided by the principle of 'service to humanity first' through social engagements by all the stakeholders of DBC.
2. **NSS:** The National Service Scheme is a voluntary organization of college students under the Union Ministry of Human Resource Development to inculcate social consciousness and a sense of responsibility, discipline and dignity of labour among youth. The college unit of the NSS is vibrant with activities and takes up a number of adult education and health-education programmes, and Special Camps under the guidance of the Programme Officer.
3. **NATIONAL CADET CROPS (NCC):** NCC or National Cadet Corps is a voluntary organization of the College students under the Union Ministry of Defence, it has three different wings which are Army, Air force and Navy. The newly created NCC Army Unit (1st APBn) of our College will help students to be more disciplined and grow in the feeling of patriotism. NCC curriculum includes Army Training, Drill and Parades, Weapons handling etc. NCC gives opportunity to the students to make their Career in defense and Paramilitary Force, Government job and many others. The unit is guided by the C.T.O (Care Taker Officer) and A.N.O (Associate NCC Officer) commissioned by Honourable President of India.
4. **JESUS YOUTH:** JESUS YOUTH of the college will try to inculcate religious values, faith experience, knowledge about Jesus and his teaching. Any Catholic student can be a member of this, however, others may be admitted on request. They have adopted the Govt. Primary School, Jollang.
5. **BOSCO YOUTH CARE:** This is an Animation Cell for Extension Service. The Cell will take care of YOUTH by instilling in the members the spirituality of Don Bosco to make them men and women of good personality and upright citizens. Any student can be a member.
6. **SALESIAN YOUTH MOVEMENT:** This Movement intends to train Bosconians after the heart of Don Bosco to love humanity and to reach out to those who are needy and abandoned.
7. **CLUBS AND GROUP ACTIVITIES:** The college encourages the formation of student clubs under the guidance of the teaching staff. All the clubs are given a notice board each to exhibit their skills and talents.
 - a. **LITERARY CLUB:** This club encourages and promotes literature related activities such as debates, seminars, workshops, etc. Club members maintain a noticeboard on a regular basis under the title "Enkindler".
 - b. **CULTURAL CLUB:** This club keeps alive the culture and tradition of our State and our country by organizing various competitions such as singing, dancing, music, food fest etc.
 - c. **ART CLUB:** Budding artists of our college form themselves into this club and look after all the decorations and stage settings for various programmes of the College. Various competitions are organised by this club in the course of the academic year to promote and encourage talents.
 - d. **SPORTS CLUB:** Games and Sports club search, expose and develop talents in games and sports. Under the guidance of teaching staff this club organises tournaments such as Basketball, Volleyball, Football, Badminton and other sports events.
 - e. **RED RIBBON CLUB** intends to promote voluntary blood donation and awareness programmes related to HIV/AIDS and substance abuse.
 - f. **BOSCONIAN CHOIR & PROCLAIMERS:** Bosconian Choir has been formed to propagate good music and offer opportunities to the students to develop their singing talent. The members of the Bosconian Proclaimers proclaim the Word of God during the college assembly and other functions of the college.
 - G. **GOOD SAMARITAN CLUB:** Good Samaritan Club intends to organize monthly outreach programmes to help needy people in the locality. This club gives an opportunity to the

students to appreciate the service rendered by people, to get a feel of the life of people on the street and to be socially responsible.

- H. MEDIA CLUB:** Media Club intends to train the students to handle Print and Visual Media through first hand experience. Media Club engages students who exhibit interest and talent in photography, filming, music and dance. Students are given the opportunity to develop their skills through training programs such as video editing, short film projects, photography courses, exhibitions, field trips and competitions. The focus of the club is also career and professional development in the digital industry.
- I. ECO CLUB:** Eco Club aims at empowering students to participate and take up meaningful environmental activities and projects. It is a forum through which students can reach out to influence and engage neighbourhood communities to promote sound environmental behaviour. They organize tree plantation programmes, awareness programmes such as quiz, essay, painting competitions, rallies etc., regarding various environmental issues and educate each other about re-use of waste material & preparation of products out of waste.
- J. BOOK CLUB:** Book Club is a reading group, usually consisting of a number of people who read and talk about books based on a topic or an agreed-upon reading list. Here at DBC, Book Club consists of likeminded students who have great passion for reading books and who assist the Librarian to upgrade and update the library. The members organize various programmes to create reading habit among the students and to encourage them to use the library facilities.
- K. DON BOSCO GREEN ALLIANCE:** Don Bosco Green Alliance is an international movement of young people from the Salesian Family institutions, who contribute to global environmental action, thought and policy. It's mission is to create an environment that is safe and caring for all life on the planet, while building up a new generation of environmentally committed citizens and leaders.
- L. IT CLUB:** IT Club is basically formed to enhance skill level of student other than regular curriculum and give benefits to student who wants to do more activity with their talent in the field of computer technology & networking. Through the club, students are able to improve skills like learning new technologies and networking with group members and the presenters that visit.

XIX. LIBRARY

1. Library remains open on all working days during the college hours only. The library guidelines are as follows:
2. The college library is open for borrowing. The students will select the books they want and give to the Librarian / Asst. Librarian along with the Library Card for entry.
3. Books shall be issued only after presenting the Library Card.
4. Only two books shall be issued at a time.
5. Books taken from the library are to be returned within 7 days. Failure to return would incur a late fine Rs. 50/- (fifty) per day.
6. In case of loss or damage to the book, double the price of the book shall be claimed from the person concerned.
7. Unauthorized lifting of books from the library is a serious offence and stringent action will be taken on such persons.
8. Reading materials (Magazines, Newspapers, Periodicals) in the library should not be taken for personal use.
9. Silence should be maintained in the library.
10. No chatting, and eating of snacks in the library.

XX. CERTIFICATE COURSE:

The following Certificate courses will be made available in the college besides the normal Academic Programmes;

1. Introduction to Creative Writing - Fiction, Short Story, Poetry & Drama (Dept. English)
2. Basic of Human Rights (Dept. Pol. Science)
3. Study of Arunachal (Dept. Sociology)
4. Introduction to Archaeology (Dept. History)
5. Introduction to Basic Statistics and Business Mathematics (Dept. Economics)
6. Sales and Marketing (Dept. Commerce)

XXI. BASHS (BOSCO'S ACADEMY FOR SOFT & HARD SKILLS)

Soft skills, also called people skills, are the mix of social and interpersonal skills, character traits, and professional attitudes that all jobs require. Teamwork, patience, time management, communication, are just a few examples. Hard skills refer to the job-related knowledge and abilities that employees need to perform their job duties effectively like speed typing, using PowerPoint or Excel etc. Bosco's Academy for Soft & Hard Skills is formed in DBC to take care of requirement needed to prepare our students to face the job market. DBC offers the following courses:

1. Basic Course in Computer
2. Certificate Course in Computer
3. Spoken English Course
4. Personality Development and Dramatic Skills
5. Sales and Marketing
6. Food and Beverages (Hospitality)

These courses are open to all those who are interested.

XXII. CELEBRATIONS-PLUS IN DBC

SL.No.	PROGRAMMES	SL.No.	
1	Freshers' Day	7	Spiritual Festival
2	Graduation cum Felicitation Day	8	Bosco Basketball, Volleyball, Football & Futsal Tournaments
3	Teachers' Day	9	Theatrical Extravaganza
4	College Week	10	Feast of Don Bosco
5	Cultural Day cum Food Fest	11	Workshops, Symposiums and Seminars
6	Pre-Christmas	12	Social Works and Outreach Programmes

XXIII. STUDENT SUPPORT SERVICES

1. Mentoring:

All the students of the college will be divided into groups of 45 each or more and assigned to a lecturer who will act as a mentor to the group. The mentors will follow up the students of his/her group in every possible way for guidance and motivation, monitoring attendance, assessing performance in assignments/tests, etc. A student is expected to meet the Mentor three times in a Semester:

1. At the beginning of the Semester
2. After 1st Internal Test
3. After 2nd Internal Test. Refer to Mentoring Manual for further details.

2. Counseling Cell:

The college has a counseling cell. Counsellors are available from time to time for students to seek help.

3. Career Guidance and Placement Cell:

The Purpose of this department is to help students to identify their career goals and

opportunities. This Cell conducts guest lectures, career guidance programmes and displays various information regarding career possibilities and placements on the notice board.

4. Anti-Ragging Cell:

In accordance with UGC regulations, ragging in all forms is a criminal offence banned in DBC. Any violation in this regard will invite serious censures as deemed fit by the College Authority. Anti-ragging Cell is a vigilance body that prevents any misfortunes. The decision of the Cell shall be final and binding.

5. Anti- Ragging Squad:

The college has constituted an 'anti-ragging squad' comprising of faculty members and selected non-teaching staff who are responsible for discipline and compliance. Ragging incidences reported if any, will be investigated and strict disciplinary action will be taken. The college is committed to zero tolerance for ragging. As per the directions of the Honourable Supreme Court of India, the University Grants Commission has enforced a regulation to curb the menace of ragging in higher educational institutions u/s 26 (1) of UGC Act, 1956.

6. Emergency Preparedness Cell:

Northeast being a region prone to natural calamities needs special care for emergency preparedness. This Cell prepares the emergency team of the College and conducts periodically drill and other awareness programmes with the help of NDRF.

7. Grievance Redressal Cell:

The college provides a Grievance Redressal Cell where genuine grievances can be addressed. A committee of faculty members is appointed to address the issues. Any Bosconian with genuine grievance may approach the Cell or drop a note in the Suggestion Box placed for the same.

8. Women Cell and Sexual Harassment Prevention Cell / Internal Complaint Cell:

Internal complaint cell is a body envisioned to receive complaints on sexual harassment at the workplace from an aggrieved woman, as well as inquire into and give recommendation to the employer on the action required pursuant to its inquiry of such complaint made. A team of Lady Faculty Members have been constituted for the purpose. They will look into matters concerning the welfare of the girl students and Lady Staff and address any issue of sexual harassment (direct or indirect).

9. Health Care:

An infirmary with basic medical facilities is available in the college. First Aid will be available in the college. Any serious medical requirement will be directed to the general hospital usually at R.K Mission Hospital.

10. Discipline and Vigilance Committee:

This Committee oversees the maintenance of discipline, cleanliness in the college, the adherence to the dress code by students and the inculcation of a work and study atmosphere with regards to punctuality, cordiality, respect, etiquette and the presence of a healthy atmosphere within the college by taking stringent action against the use of tobacco and other harmful substances.

11. Committee for ST/SC:

This committee is formed as per the Provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, Act No. 33 OF 1989, dated 11/09/1989) & the Notification No. GSR - 316 (E) by Ministry of Welfare, New Delhi dated 31/03/1995 and as per the UGC Directives to be adhered and followed by the Educational Institute in this regard. It's a watchdog to implement, monitor and evaluate continuously the Reservation Policy in the Institute; to ensure the Prevention of Atrocities (as defined within the meaning of this Act) on the SC, ST Staff, Faculty and Students.

12. Minority Cell:

This cell aims to ensure provisions for an environment where all such students feel safe and secure; to facilitate financial support to students from minority communities from governmental agencies and other sources; to be aware of the minority students regarding various scholarships program of state and central Government; to ensure protection and reservation as provided in the constitution of India and to encourage enrolling in career orientation programs that would empower and equip them with the necessary skills to choose career options.

13. Students Affairs:

Office is responsible for the development and implementation of various programs and services that focus on the non-academic aspects of the student's life in the College, such as the acquisition of values and skills for lifelong learning. Typically, student affairs office emphasizes student learning and development by providing tutors, mentors, and career services.

14. Alumni Association:

Alumni Association of DBC helps the passed-out students to be in constant contact with the College and to inspire and motivate the current students. They make every effort to give back to society what they have received.

15. Admission Committee:

Admission Committee helps the students to clarify all the doubts related to admission. This committee also engages in counselling new students to enable them to choose right subjects for their study in the college.

16. Academic Cell:

Academic Cell consists of all the HODs, Principal, Vice Principals and IQAC Coordinators. This is a forum where all the academic related matters are addressed. Students have the freedom to make known their concerns and suggestions for the improvement of academic life of the college.

17. Students' Welfare Body:

The Students' Welfare Body is formed by the students of Don Bosco College. This body is formed by the students on the basis of yearly elections, where the contesting members bearing strong influential characters and leadership qualities are elected by the students of each class as their Captains. Each class elects a boy's captain and a girl's captain. All the Captains together form the Students' Welfare Body.

18. Student Council:

The college has a Student Council elected from the Students' Welfare Body. The Council consists of members such as, the president, the general secretary, and leaders of several other sub-committees, who take care of various disciplines of work that are entrusted to them. Student Council plays an active role in organizing various activities in the college. Student Council functions as a strong agent in bridging the gap between the professors and the students. They work in close collaboration with the teachers and the management. The members will assist the Management in the smooth running of the college and bring to the notice of the concerned authority suggestions of the students for their welfare.

XXIV. INTERNAL QUALITY ASSURANCE CELL (IQAC)

The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the college. Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards realization of the goals of quality enhancement and sustenance. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution.

XXV. CERTIFICATES/DUPLICATES

Applications for certificates, viz., **Transfer, Bonafide, Provisional Degree Certificate, Character, course, age, etc.**, as well as duplicate documents must be made to the Principal on the prescribed form available from the Office. Incomplete Applications will not be processed. **Transfer Certificate** will not be issued, if there are any dues to be cleared by the student. The processing fee of Rs. 100/- will be charged for the issue of certificates or duplicate documents.

XXVI. COLLEGE CANTEEN

The college has a well furnished canteen for the convenience of staff and students. Canteen can accommodate upto 100 people at a time. It caters to the taste of the students and faculty by providing varieties of food items - South Indian, North Indian, Chinese and Local dishes.

XXVII. HOSTEL FACILITIES

DBC has two hostels for the students who are coming from far flung areas of Arunachal Pradesh, one for boys and one for girls. Bosco Boys Hostel is situated in the college campus. Auxilium College Girls Hostel belongs to DBC but managed by the Salesian Sisters.

XXVIII. WORKING HOURS OF THE COLLEGE

The college office functions six days a week between 09.30 am and 03.30 pm. Classes are conducted from 9.30 am to 3.00 pm on all days. Second and third Saturdays will be holidays.

XXIX. COLLEGE HOLIDAYS

Holidays will be outlined in the College Handbook and any change will be informed from time to time.

XXX. GENERAL RULES OF DISCIPLINE AND CAMPUS CULTURE

“Education does not mean teaching people to know what they do not know; it means teaching them to behave as they do not behave.”

1. Dress and appearance of students must be in good taste. We expect all the students to groom their hair properly. Boys with long unkempt hair and unbecoming hairdo will not be tolerated in the college.
2. Uniform is black coat, black shoes, black trousers and cream shirt (full sleeves) for boys as well as girls. No jeans are allowed for uniform even if black. The uniform is compulsory and the students are expected to wear uniform on every Monday, Tuesday, Thursday and Friday and other important days as and when notified. No uniform - no attendance is the normal policy unless permitted by the Principal on consideration. College T-Shirt is to be worn as part of the uniform on TUESDAY and FRIDAY. Black trouser, black shoes and cream shirt to be worn on MONDAY and THURSDAY.
3. Students are to come to college decently and neatly dressed. Boys are to wear full length trousers and full or half sleeved shirts (No short pants at all). Girls are to wear full length trousers (short pants are strictly prohibited)/salwar-kameez/galle/skirts and full or half sleeved shirts/blouses, caps, cargo, track suits/jerseys/sleeveless shirts/shorts or see-through tops) are strictly not allowed.
4. All bonafide students of the college must carry their college Identity Card with them and they will have to produce the same on demand by Principal/College authority/teacher. Loss of Identity Card should be reported to the Principal and an application for new one can be made with the required fine of Rs. 100/- to the office.
5. Every student is required to attend all lectures/tutorials/practicals except for a good reason for which due leave should be obtained from the Principal beforehand and any absence due to emergency should be informed by responsible persons (parents or guardians) and the students should inform the matter in person at the earliest on rejoining the college. Students not having enough percentage of attendance will not be forwarded for the receipt of stipend.
6. Parents' call will be done for the students with less than 75% attendance.

7. Students who have less than 75% of attendance are to pay a security deposit of Rs. 2,500/-, at the beginning of each semester. Security Fee is refundable at the end of a semester with a deduction as per the percentage of attendance from August to December and January to May. The mode of deduction is the percentage of attendance deducted from 75%. (For eg.: A student securing 70 to 74% attendance will incur a deduction of 20% of the amount deposited.) A student securing 75% and above at the end of the semester will get full refund. No plea for consideration will be entertained.
8. Leave applied is not an excuse for condoning a want in attendance. Leave is only an information of an absence for a lawful reason and may be considered as per the need by the Principal. The Principal alone (in his absence, the Vice Principal) will decide the gravity of the situation in the application of leave and grant or refuse the same. Leave must be signed by parents/guardians.
9. A student who is absent consecutively for a period of 15 days or more without written permission from the Principal will have his/her name removed from the Registers. Such student will have to get readmitted if he/she desires to rejoin the classes.
10. The student alone is totally responsible for the absence in the Internal Tests. The college will forward his/her name as absent, which may debar the particular student from the University Examinations. Exam form may not be issued to students who have not cleared internal assessment.
11. Attendance in all Semester Internal Tests is compulsory. In case, one fails to appear for them, he/she may not be eligible for RGU Final Examination.
12. Students are expected to read the Notice Board every day. Ignorance of any notification will not be accepted as an excuse for not performing a required activity.
13. Students shall maintain silence in classrooms and shall not loiter in the corridors or speak loudly near classrooms, library and office rooms.
14. Strict disciplinary actions will be taken against students who are found in compromising situation outside class hours in the classroom or in the Campus. Students are expected to vacate classrooms after the class is over.
15. College premises must be kept clean. Disciplinary action will be taken against any student who causes damage to college property or defaces the walls of classrooms, desks, chairs and toilets. There should not be any writing, drawing, painting, etc. on the desks and walls. Desks and chairs must not be taken outside the classrooms. The loss or destruction of building, furniture and equipment of the college will be chargeable individually or collectively.
16. Misconduct or misbehavior of any kind towards a teacher, or an employee of the college will be viewed seriously and the college authority will take appropriate action against such students. Violence in any form is unacceptable in Don Bosco's Educational System.
17. Misconduct or misbehavior by any parent or guardian or relation or any person in support of a student towards the Principal or any member of the Authorities, Staff (Teaching or non-teaching), or employee of the college will invite a dismissal of the son/daughter/ward on whose account the offence is done.
18. The college authority will strictly punish misconduct or misbehavior of any kind at the time of meetings or during examinations/curricular or extra-curricular activities.
19. Smoking, drinking and use of drugs in any form (use of tobacco, tiranga, etc) are strictly prohibited in the college. Chewing pan or smoking cigarettes, spitting etc., within the college campus will invite a fine of Rs. 500/-. Anyone indulging in them repeatedly can invite dismissal after a serious warning.
20. Ragging and eve-teasing are serious faults. Students involved in any of the mentioned activities would be suitably punished even with expulsion from the college.
21. Students in the college, without the permission of the Principal, cannot form any society or association nor shall any person be invited to address a meeting in the college without the prior permission of the Principal.

22. Prior permission from the Principal is to be obtained for displaying or distributing any notice or poster.
23. There shall be no money raised for any purpose without the permission of the Principal. Besides, the students will circulate no books, pamphlets or papers, nor tickets for any programme to be sold within the premises. No promotional sales are allowed in the college campus.
24. Apart from the programmes listed in the college calendar, the college does not encourage functions and programmes (like picnics, Freshers' Meet, etc. other than organized by the college), conducted independently by different groups. No functions of such kinds are permitted within the campus.
25. The use of cell phones/mobile phones in the lecture halls, examination halls and during the common functions of the college as well as in the academic area is strictly prohibited. Playing and listening music and viewing pictures on the mobile phones are strictly forbidden within the college building. If found indulging in any of these above mentioned activities, a fine of Rs. 500/- will be levied for the first time and second time the mobile phone will be taken away for good.
26. A student suffering from contagious/dangerous sickness that could affect others should disclose the matter to the College Authority for necessary precaution. Similarly, those who are suffering from serious sickness, addiction, psychological issues, depression and mental instability, should inform the College Authority for better understanding and care.
27. All the students are highly encouraged to attend all the functions of the college.
28. Absence during College Week without the written permission from the Principal will be treated as a serious lapse of discipline and hence a fine of Rs. 100/- per day may be imposed on the absentees as decided by the College Authorities.
29. Any student failing in B.A/B.Com/BSW 1st semester will not be re-admitted to Don Bosco College.
30. College Governing Body reserves the right to revise the college fees annually as per the circumstances.

The college authorities are in no way responsible for any indiscipline/misbehaviour of students outside the college campus.

**LIST OF STAFF IN DON BOSCO COLLEGE
Jollang, Itanagar, A.P. (2022-23)**

MANAGEMENT

Rector & Administrator	Rev. Fr. Chemparathy Jose SDB
Principal	Dr. (Fr.) Jose George SDB
Vice Principal/Hostel Warden	Fr. Phuvito Emmanuel SDB
Vice Principal	Sr. Suneetha Devasi PHJC



TEACHING STAFF			
Department of English		Department of Commerce	
Dr. (Fr.) Jose George	M.A., B.Ed., Ph.D	Mr. Arun K. Sharma	M.Com, SLET
Fr. Phuvito Emmanuel	M.A., NET	Dr. Raju Goyary	M.Com, NET, Ph.D
Mr. Luhish Lushai	M.A., NET	Ms. Laxmi Rai	M.Com, M.Phil
Mr. Daikho Athishu	M.A., NET	Ms. Jasmine Kimsing	M.B.A, NET
Mr. Samsom Mossang	M.A., NET	Mr. Ravi Mihu	M.Com, M.Phil, NET
Sr. Suneetha Devasi	M.A., BEd. M.Phil	Mr. Tenzing Norbu	M.Com, M.Phil, NET, SLET
Sr. Rebecca Hajwary	M.A.	Department of Sociology	
Dr. Ratul Mahela	M.A., NET, Ph.D	Mr. Pouluanthai Phaomei	M.A., NET
Dr. Nasi Koje	M.A., M.Phil, Ph.D	Dr. Lalgin Chongloi	M.A., Ph.D, NET
Department of Political Science		Dr. Tailyang Sirah	M.A., Ph.D, NET
Mr. Ayu Poupu	M.A	Sr. Kaini Ashuli Roslyn	M.A.
Ms. Nabam Yassum	M.A., NET	Fr. Amil Kujur	M.A. B.Ed.
Dr. Namsidimbo Zeliang	M.A., M.Phil, Ph.D, NET		
Dr. Noarem Sumanta Singh	M.A., NET, Ph.D	Department of History	
Department of Economics		Mr. Pouluanthai Phaomei	M.A., NET
Dr. Prafulla Rajbanshi	MA, NET, Ph.D	Dr. Lalgin Chongloi	M.A., Ph.D, NET
Mr. John Nongsiej	M.A., NET	Dr. Tailyang Sirah	M.A., Ph.D, NET
Dr. Tagam Dabi	M.A., SLET, Ph.D	Sr. Kaini Ashuli Roslyn	M.A.
Department of Social Work (BSW)			
Mr. Francis Hasdak	MSW, NET	Department of Publicaiton, Ethics & Values	
Mr. Telesphore Topno	MSW	Fr. Josekutty Thomas	M.A, M.Phil, M.Ed
Dr. Dominic Leo Thaikho	MSW, NET, JRF, Ph.D		
SUPPORTING STAFF			
Librarian		Mr. Sur chandra singha	M.LISc, M.Phil, NET
Asst. Librarian & Skill Training		Mr. Sandip Bose	MTTM, BHMCT, CHT
Asst. Librarian		Mr. Ogam Jopir	M.Lib. B.Lib
Clerk		Mr. Bimal Minj	
Office Asst. & Computer Instructor		Mr. Ashun Golmei	
Office Assistant (Accounts)		Mr. Angelus Ngiimei	
Office Assistant (Cashier)		Ms. Neizonuo Suokhrie	
Office Assistant (Technician)		Mr. Scaria L.A	
Peon		Mr. Zarius Barla	

DON BOSCO WELFARE COMMITTEE MEMBERS

The Welfare Committee Members assist the College Management in solving problems of serious disciplinary matters involving Parents/Guardians or students. The following are the members:

S.N.	Welfare Committee Members	
1	Mr. Vishal P. Nabam	Chairman
2	Mr. Tarh Miri Stephen	Vice Chairman
3	Mr. Taw Tebin	General Secretary
4	Mr. Taba Niglo	Asst. Gen. Secretary
5	Mr. Michael Kamki	6 Mr. Nabam Pekhi
7	Mr. Giogi Ganga	8 Mr. Likha Rainia
9	Mr. Kime Aya	10 Mr. Mallo Tata
11	Mr. Lingko Maji	12 Mr. Tanyang Laling
13	Mr. Michi Challo	14 Mr. Tassar Mohan
15	Mr. Nangbia Tedi	16 Ms. Taru Siga
17	Mr. Tassar Tallo	18 Mr. Yarum Tari
19	Mr. Tungam Mania	20 Mr. Yumlam Achung
21	Mr. Yumlam Kaha	22 Mr. Yumlam Tana
23	Ms. Bengia Cecilia	24 Ms. Lingko Kaku
25	Ms. Nangbia Anju	26 Ms. Tarh Peomey
27	Ms. Tassar Yassum	28 Mr. Dobum Pisa
29	Mr. Duyu Tacho	



DEPARTMENT OF ENGLISH

COURSE STRUCTURE:

Semester - I (CBCS)	ENG-C-111	:	Indian Classical Literature
	ENG-C-112	:	European Classical Literature
	Ability Enhancement Compulsory Course (AECC):		
	ENG-A-111	:	English for Communication (Common for B.A./B.Com./BSW)
	General Elective Course (GEC):		
	ENG-G-114	:	Academic Writing and Composition
Semester - II (CBCS)	ENG-C-121	:	Indian Writing in English
	ENG-C-122	:	British Poetry and Drama: 14 th to 17 th Centuries
	Ability Enhancement Compulsory Course (AECC):		
	EVS-A-121	:	Environmental Studies
	General Elective Course (GEC):		
	ENG-G-124	:	Media and Communication Skills
Semester - III (CBCS)	ENG-C-211	:	American Literature
	ENG-C-212	:	Popular Literature
	ENG-C-213	:	British Poetry and Drama: 17 th And 18 th Centuries
	Skill Enhancement Course (SEC):		
	ENG-S-214a	:	English Language Teaching
	ENG-S-214b	:	Soft Skills
	General Elective Course (GEC):		
	ENG-G-215	:	Language and Linguistics
Semester - IV (CBCS)	ENG-C-221	:	British Literature: 18 th Century
	ENG-C-222	:	British Romantic Literature
	ENG-C-223	:	British Literature: 19 th Century
	Skill Enhancement Course (SEC):		
	ENG-S-224a	:	Translation Studies
	ENG-S-224b	:	Creative Writing
	General Elective Course (GEC):		
	ENG-G-225	:	Language, Literature and Culture

Major Subject Papers

Semester- V	BENG - 505 (M)	:	History of English Literature
	BENG - 506 (M)	:	English Poetry from the Elizabethan to the Augustan Age
	BENG - 507 (M)	:	Reading Drama
	BENG - 508 (M)	:	Reading Fiction & Non-Fiction
Semester - VI	BENG - 609 (M)	:	Poetry from the Romantic to the Modern Age
	BENG - 610 (M)	:	Literary Criticism

Out of the following two pairs of optional Papers, one from each block should be opted for study

(Block - I)	BENG - 611(M) A	:	Indian Writing in English
	BENG - 611(M) B	:	Literature from Indian Languages in Translation
(Block - II)	BENG - 612 (M) A	:	American Literature
	BENG - 612 (M) B	:	Linguistics and ELT

Extra Courses offered for B.A. (English)	
1	⇒ Personality Development and Dramatics (Public Speaking, Interview Skills, Personal Grooming, Theatrical Performance and Stage Craft) (B.A. III, IV Semester)
2	⇒ Introduction to Creative Writing (Fiction, Short Story, Poetry & Drama) (B.A. V, VI Semester)
3	⇒ Clubs Monitored – LITERARY CLUB AND ART CLUB
4	⇒ Responsibility of Editing the College Magazine – BOSCO BEAMS

DEPARTMENT OF ECONOMICS

COURSE STRUCTURE:

Semester - I Core Course:

(CBCS) ECO-C-111 : Microeconomics-I
 ECO-C-112 : Macroeconomics-I

Ability Enhancement Compulsory Course (AECC-1)

ENG-A-113 : Communicative English

General Elective Course (GEC)

ECO-G-114 : Economic Theory

Semester - II Core Course:

(CBCS) ECO-C-121 : Microeconomics-II
 ECO-C-122 : Macroeconomics-II

Ability Enhancement Compulsory Course (AECC)

EVS-A-121 : Environmental Studies

General Elective Course (GEC)

ECO-G-124 : Issues in Economic Development

Semester - III Core Course:

(CBCS) ECO-C-211 : Mathematical Methods for Economics-I
 ECO-C-212 : Development Economics
 ECO-C-213 : Indian Economy

Skill Enhancement Course (SEC)-1: Any one from the following:

ECO-S-214a : Tourism Economics
 ECO-S-214b : Entrepreneurship Development

General Elective Course (GEC):

ECO-G-215 : Public Finance

Semester - IV Core Course:

(CBCS) ECO-C-221 : Mathematical Methods for Economics-II
 ECO-C-222 : International Economics
 ECO-C-223 : Public Economics

Skill Enhancement Course (SEC)-2 : Any one from the following:

ECO-S-224a : Introduction to Data Analysis
 ECO-S-224b : Computer Applications

General Elective Course (GEC):

ECO-G-225 : Issues of Indian Economy

Major Subject Papers

Semester - V BECO - 505 : Micro Economic Theory
 BECO - 506 : Macro Economic Theory
 BECO - 507 : International Economics
 BECO - 508 : Basic Mathematics and Statistics

Semester - VI BECO - 609 : Monetary Economics and Financial Institutions
 BECO - 610 : Development Economics
 BECO - 611 : History of Economic Thought
 BECO - 612 : Issues of Indian Economy

Extra Courses offered for B.A. (Economics)

1	Certificate Course ⇒ Basic Statistics (B.A. V Semster)
2	⇒ Business Mathematics (B.A. VI Semster)

DEPARTMENT OF HISTORY

COURSE STRUCTURE:

Semester – I Core Course:

- (CBCS) HIS-C-111 : The Idea of Bharat
 HIS-C-112 : History of World Civilization
Ability Enhancement Compulsory Course (AECC):
 ENG-A-111 : English for Communication
General Elective Course (GEC): Any one from the following:
 HIS-G-114a : Delhi Ancient HIS-G-114b : Environmental Issues in India

Semester – II Core Course:

- (CBCS) HIS-C-121 : History of India: Earliest time to 550 CE
 HIS-C-122 : History of Europe: 13th Century to 1789
Ability Enhancement Compulsory Course (AECC)
 EVS-A-121 : Environmental Studies
General Elective Course (GEC): Any one from the following:
 HIS-G-124a : Delhi: Medieval
 HIS-G-124b : History of North East India (1824 to 1947)

Semester – III Core Course:

- (CBCS) HIS-C-211 : History of India (550 C.E.-1200 C.E.)
 HIS-C-212 : History of Europe (1789-1919)
 HIS-C-213 : History of India (1206-1707)
Skill Enhancement Course (SEC 2): Any one from the following:
 HIS-S-214a : Understanding Heritage
 HIS-S-214b : Archives and Museums
General Elective Course (GEC): Any one from the following:
 HIS-G-125a : Delhi: Modern HIS-G-125b : Making Contemporary India

Semester – IV Core Course

- (CBCS) HIS-C-221 : History of Modern World (1919-1945)
 HIS-C-222 : History of India (1707-1857)
 HIS-C-223 : National Movements (1857-1947)
Skill Enhancement Course (SEC 2): Any one from the following:
 HIS-S-224a : Art Appreciation: An Introduction to Indian Art
 HIS-S-224b : Understanding Popular Culture
General Elective Course (GEC):
 HIS-G-225 : Issues in Contemporary World

Major Subject Papers

- Semester – V** BHIS – 505 : History of Indian National Movements (1857-1947)
 BHIS – 506 : History of North East India (1824-1947)
 BHIS – 507 : History of Europe (1453-1789)

Optional (Out of the following, one paper will be offered)

- BHIS – 521 : Social and Economic History of India (1757-1947)

Or BHIS – 522 : Gender in History

- Semester – VI** BHIS – 609 : History of Arunachal Pradesh
 BHIS – 610 : History of Modern Europe (1789-1945 CE)
 BHIS – 611 : History of USA (1776-1945)

Optional (Out of the following, w one paper will be offered)

- BHIS – 621 : India Since Independence

Or BHIS – 622 : Historiography

Extra Courses offered for B.A. (History)

1	⇒	Tourism in North East India (B.A. V Semester)
2	⇒	Introduction to Archaeology (B.A. VI semester)

DEPARTMENT OF POLITICAL SCIENCE

COURSE STRUCTURE:

Semester - I Core Courses:

(CBCS) C1-POL-C-112 : Understanding Politics
C2-POL-C-113 : Indian constitution

Ability Enhancement Compulsory Course (AECC):

AECC- 1ENG-A-111 : English for communication

General Elective Course (GEC):

GE-1 POL-G-114 : Globalization and Politics

Semester - II Core Courses:

(CBCS) C3-POL-C-122 : Political Theory
C4-POL-C-123 : Political Process in India

Ability Enhancement Compulsory Course (AECC):

EVS-A-121 : Environmental Studies

General Elective Course (GEC):

GE-2 POL-G-124 : Feminism: Theory and Practice

Semester - III Core Courses:

(CBCS) C5-POL-C-211 : Comparative Government and Politics
C6-POL-C-212 : Theories of International Relations
C7-POL-C-213 : Public Administration

Skill Enhancement Course (AECC):

SEC-1POL-S-214 : Managing Elections & Election Campaign or Legislative or Business, Research in Legislation & Legislative Support.

General Elective Course (GEC):

GE-3 POL_G-215 : Human Rights

Semester - IV Core Courses:

(CBCS) C8-POL-C-221 : Public Policy
C9-POL-C-222 : Politics in India
C10 POL-C-223 : Western Political Thinkers

Skill Enhancement Course (SEC):

SEC-2 POL-S-224 : Public Policy Management or Reseachr in Public Opinion

General Elective Course (GEC):

GE-4 POL_G-225 : Understanding Gandhi or Understanding Ameddkar

Major Subject Papers

Semester - V Paper BPOL - 505 : Political Thought- I
Paper BPOL - 506 : Dynamics of Indian Political System
Paper BPOL - 507 : India Foreign policy
Paper BPOL - 508 : Public Administration

Semester - VI Paper BPOL - 609 : Political Thought - II
Paper BPOL - 610 : Contemporary International Relations
Paper BPOL - 611 : Political Theory-II
Paper BPOL - 612 : Government and Politics in Arunachal Pradesh

Extra Courses offered for B.A. (Political Science)

1	Certificate Course ⇒ Basic Human Rights (B.A. V Semester)
2	⇒ Bosconian Parliament (B.A. VI Semester)

DEPARTMENT OF SOCIOLOGY

COURSE STRUCTURE

Semester - I

(CBCS)

Core Courses:

- SOC-C 111 : Introduction to Sociology I
 SOC-C 112 : Sociology of India I

Ability Enhancement Compulsory Course (AECC):

- SOC-A 113 : English for Communication

General Elective Course (GEC):

- SOC-G 114 : Polity & Society in India

Semester - II

(CBCS)

Core Courses:

- SOC-C-121 : Introduction to Sociology II
 SOC-C-122 : Sociology of India II

Ability Enhancement Compulsory Course (AECC):

- EVS-A-121 : Environmental Studies

General Elective Course (GEC):

- SOC-G-124 : Gender Sensitization

Semester - III

(CBCS)

Core Courses:

- SOC-C-211 : Political Sociology
 SOC-C-212 : Sociology of Religion
 SOC-C-213 : Sociology of Gender

Skill Enhancement Course (SEC):

- SOC-S-214 : Theorizing Development

General Elective Course (GEC):

- SOC-G-215 : Society and Stratification

Semester - IV

(CBCS)

- SOC-C-221 : Economic Sociology
 SOC-C-222 : Sociology of Kinship
 SOC-C-223 : Social Stratification

Skill Enhancement Course (SEC):

- SOC-S-224 : Ethics, Politics & Skill in Social Research

General Elective Course (GEC):

- SOC-G-225 : Introduction to Social Research

Major Papers

Semester - V

- Paper BSOC - 505 : Rural Sociology
 Paper BSOC - 506 : Urban Sociology
 Paper BSOC - 507 : Social Change
 Paper BSOC - 508 : Tribal Society in India

Semester - VI

- Paper BSOC - 609 : Sociology of North-East India
 Paper BSOC - 610 : Sociology of Development
 Paper BSOC - 611 : Contemporary Sociological Theory
 Paper BSOC - 612 : Sociology of Health

Extra Courses offered for B.A. (Sociology)

1	Certificate Course ⇒ Study of Arunachal Pradesh, Material Culture. (B.A. V Semester)
2	⇒ Study of Arunachal Pradesh, Non-Material Culture. (B.A. VI Semester)

DEPARTMENT OF COMMERCE (B. COM.)**COURSE STRUCTURE****Semester - I Core Courses:**

(CBCS) COM-C-112 | CORE-1 : Financial Accounting
COM-C-113 | CORE-2 : Business Law
COM-C-114 | CORE-3 : Business Statistics

Ability Enhancement Compulsory Course (AECC):

ENG-A-111 | AECC -1 : Communicative English

General Elective Course (GEC-1): Any ONE of the following:

COM-G-115 | GE-1 : a) Personal Finance & Planning
: b) Accounting for Everyone
: c) People Management
: d) Rural Development

Semester - II Core Courses:

(CBCS) COM-C-122 | CORE-4 : Corporate Accounting
COM-C-123 | CORE-5 : Corporate Law
COM-C-124 | CORE-6 : Business Organisation & Management

Ability Enhancement Compulsory Course (AECC):

EVC-A-121 | AECC -2 : Environmental Studies

General Elective Course (GEC-2): Any ONE of the following:

COM-G-125 | GE-2 : a) Computerised Accounting
: b) Financial Literacy
: c) Basics of Management
: d) Public Administration and Business

Semester - III Core Courses:

(CBCS) COM-C-211 | CORE-7 : Business Economics
COM-C-212 | CORE-8 : Income Tax and Practices

General Elective Course (GEC-3): Any ONE of the following:

COM-G-213 | GE-3 : a) Salesmanship. b) Investing in Stock Markets
: c) Project Management. d) Good Governance

Skill Enhancement Course (SEC): Any ONE of the following:

COM-S-214 | SEC-1 : a) E-Commerce
: b) Collective Bargaining & Negotiation Skills
: c) Commercial Mathematics
: d) Communication & Documentation in Business

Semester - IV Core Courses:

(CBCS) COM-C-221 | CORE-9 : Cost Accounting
COM-C-222 | CORE-10 : Business Mathematics

General Elective Course (GEC-4): Any ONE of the following:

COM-G-223 | GE-4 : a) Risk Management b) Digital Marketing
: c) Creativity and Innovation d) Sustainable Development

Skill Enhancement Course (SEC): Any ONE of the following:

COM-S-224 | SEC-2 : a) New Venture Planning and Development
: b) Tax Planning and Tax Management
: c) Leadership & Team Development d) Event Management

Semester - V BCM – 501 : Computerized Accounting / E-Commerce (Skill-based Paper)
BCM – 502 : Any one from the four optional Major groups A/B/C/D

Major Papers

- BCM-502 (A) : Retail Management
 - BCM-503 (A) : Consumer Behaviour & Marketing Research
 - BCM-504 (A) : Contemporary Marketing Management
 - BCM-502 (B) : Industrial Relations
 - BCM-503 (B) : Compensation Management
 - BCM-504 (B) : Labour Legislations in India
 - BCM-502 (C) : Advanced Financial Management
 - BCM-503 (C) : Cost Accounting
 - BCM-504 (C) : Advanced Accounting
 - BCM-502 (D) : Entrepreneurship Theory and Practices
 - BCM-503 (D) : Project Preparation & Follow Up
 - BCM-504 (D) : Entrepreneurial Finance
- Semester - VI**
- BCM-601 : Auditing / Banking & Insurance (Skill-based Paper)
 - BCM-602 : Any one from the four optional Major groups A/B/C/D

Major Papers

- BCM - 602 (A) : Rural Marketing
- BCM - 603 (A) : International Marketing
- BCM - 604 (A) : Marketing of Services
- BCM - 602 (B) : Human Resource Development
- BCM - 603 (B) : Labour Welfare & Social Security
- BCM - 604 (B) : International Human Resource Management
- BCM - 602 (C) : Management Accounting
- BCM - 603 (C) : Investment Analysis & Portfolio Management
- BCM - 604 (C) : Financial Analysis & Reporting
- BCM - 602 (D) : Management of MSMEs
- BCM - 603 (D) : Export Procedure & Documentation
- BCM - 604 (D) : Industrial Sickness & Rehabilitation

Extra Courses offered for B.Com. (Commerce)

1	Certificate Course ⇒ Certificate Course on Business Ethics (B.Com II Semester)
2	⇒ Certificate Course on Research Methodology (B.Com V Semester)
	⇒ Certificate Course on Business Communication (B.Com VI Semester)



DEPARTMENT OF SOCIAL WORK

COURSE STRUCTURE

Semester – I (CBCS)	Ability Enhancement Compulsory Course (AECC):
	SOW-C-111 : English for Communication (EC)
	Core Courses (CC):
	SOW-C-112 : Foundations of Social Work (FSW)
	ENG-A-113 : Social Science Concepts and Social Work (SSCS)
	General Elective Course (GEC):
SOW-G-114 : Rural and Urban Community Development (RUCD)	
Semester – II (CBCS)	Field Work Practice:
	SOW-F-115 : Introduction to Field Work Practice - 1 (FWP-1)
	Ability Enhancement Compulsory Course (AECC)
	EVA-A-121: Environmental Studies
	Core Courses:
	SOW-C-122 : Social Case Work (SCW)
SOW-C-123 : Social Group Work (SGW)	
Semester – III (CBCS)	General Elective Course (GEC):
	SOW-G-124 : Tribal Social Work Practice (TSWP)
	Field Work Practice:
	SOW-F-125 : Field Work Practice - 2 (FWP-2)
	Core Courses:
	SOW-C-211 : Community Organization and Social Action (COSA)
SOW-C-212 : Psychology and Social Work (PSW)	
SOW-C-213 : Contemporary Social Problems and Concerns (CSPC)	
Semester – IV (CBCS)	Skill Enhancement Course (SEC):
	SOW-S-214 : Programme Media and Its Application (PMA)
	General Elective Course (GEC) - any one of the following:
	SOW-G-215a : Youth Leadership and Peace Building (YLPB)
	SOW-G-215b : Social Work with Older Persons (SWOP)
	Field Work Practice (FWP):
SOW-F-216 : Field Work Practice - 3 (FWP-3)	
Semester – V	Core Courses (CC):
	SOW-C-221 : Social Work Research (SWR)
	SOW-C-222 : Human Rights and Social Justice (HRSJ)
	SOW-C-223 : Social Legislation in India (SLI)
	Skill Enhancement Course (SEC):
	SOW-S-224 : Skill Development and Entrepreneurship (SDE)
Semester – V	General Elective Course (GEC):
	SOW-G-225 : National Service Scheme and Youth Development (NSSYD)
	Field Work Practice (FWP):
	SOW-F-226 : Field Work Practice - 4 (FWP-4)
	SOW-R-227 : Rural Educational Camp (REC)
	BSW - 501 : Social Policy And Legislation
BSW - 502 : Integrated social Work Practice	
Semester – V	Elective: Discipline Specific (DSE-1) Any one of the following:
	BSW - 503 : Reserch Project Part-A
	BSW - 504 : Social Work With Older Persons

Elective: Discipline Specific (DSE-2) Any one of the following:

- BSW - 505 : Disability Social Work
- BSW - 506 : Industrial Relations and Labour Welfare

Social Work Practicum:

- BSW - 507 : Block Field Work/ Viva-Voce
- BSW - 601 : Tribal Social Work
- BSW - 602 : Working with Substance Dependents

Semester – VI

Elective: Discipline Specific (DSE-3) Any one of the following:

- BSW - 603 : Research Project Part-B
- BSW - 604 : Family Centred Social Work

Elective: Discipline Specific (DSE-4) Any one of the following:

- BSW - 605 : Social Work and Disaster Management
- BSW - 606 : Social Work with Children and Youth

Social Work Practicum:

- BSW - 607 : Block Field Work/ Viva-Voce



MANAGEMENT



Rev. Fr. Chemparathy Jose SDB
Rector & Administrator



Dr. (Fr.) Jose George SDB
Principal



Fr. Phuvito Emmanuel SDB
Vice Principal



Sr. Suneetha Devasi PHJC
Vice Principal

SUPPORTING STAFF



Mr. Sur Chandra Singh
Librarian



Mr. Sandip Bose
Asst. Lib & Skill Training



Mr. Ogam Jopir
Asst. Librarian



Mr. Bimal Minj
Clerk



Mr. Ashun Golmei
Off. Asst. & Comp. Instr.



Mr. Angelus Ngiime
Office Assistant



Ms. Neizonuo Suokhrie
Office Assistant



Mr. Scaria L.A
Office Assistant



Mr. Zarius Barla
Peon



Mr. L. Momo Peter
Driver



Mr. Simon Dhuria
Driver



Mr. Peletuo Peter
Handyman



Mr. James Ekka
Handyman



Mr. Biswajit Basumatary
Driver



Mr. Nabla Basumatary
Driver



Mr. Niktar Tapak
Security Guard



Mrs. Kompamaya Tamang
Cleaner



Mrs. Sunita Dhuria
Cleaner

TEACHING STAFF



Dr. (Fr.) Jose George
Dept. of English



Fr. Phuvito Emmanuel
Dept. of English



Mr. Luhish Lushai
Dept. of English



Mr. Daikho Athishu
Dept. of English



Mr. Samsom Mossang
Dept. of English



Dr. Rahul Mehala
Dept. of English



Sr. Rebecca Hajowary
Dept. of English



Sr. Suneetha Devasi
Dept. of English



Dr. Nasi Koje
Dept. of English



Dr. Raju Goyary
Dept. of Commerce



Mr. Arun K. Sharma
Dept. of Commerce



Ms. Laxmi Rai
Dept. of Commerce



Ms. Jasmine Kimsing
Dept. of Commerce



Mr. Ravi Mihu
Dept. of Commerce



Mr. Tenzing Norbu
Dept. of Commerce



Dr. Prafulla Rajbanshi
Dept. of Economics



Dr. Tagam Dabi
Dept. of Economics



Mr. Faster John Nongsiej
Dept. of Economics

TEACHING STAFF



Mr. Ayu Poupu
Dept. of Pol. Sci



Dr. P. Namsidimbo Zeliang
Dept. of Pol. Sci



Ms. Nabam Yassum
Dept. of Pol. Sci



Dr. Noarem Sumanta Singh
Dept. of Pol.Sci



Mr. Shivumso Chikro
Dept. of History



Dr. Dusu Sambyo
Dept. of History



Mr. A.C. Ram Ramganin
Dept. of History



Ms. Mudang Tuniya
Dept. of History



Mr. Pouluanthai Phaomei
Dept. of Sociology



Dr. Lalgin Chongloi
Dept. of Sociology



Sr. Kaini Ashuli Roslyn
Dept. of Sociology



Dr. Tailyang Sirah
Dept. of Sociology



Fr. Amil Kujur
Dept. of Sociology



Mr. Francis Hasdak
Dept. of Sociology



Mr. Telesphore Topno
Dept. of Social Work



Dr. Dominic Leo Thaikho
Dept. of Social Work



Fr. Josekutty Thomas
Dept. of Publication, Ethics & Values

COUNSELLORS

Name	Qualification	Contact	Days Available in the College
Fr. Chemparathy Jose	Licentiate in Accompaniment	7640960052	Every Wednesday & Thursday
Dr. Dominic Leo Thaikho	Ph.D from TISS Mumbai	8451819056	Every Day
Kamil Horo	Licentiate in Spiritual Accompaniment, Universita Pontificia Salesiana (UPS), Rome	7640991624	Every Monday
Nepuni Rose Mary Adaphro	Diploma in Spirituality, Pontificia Facolta Di Scienze Dell' Educazione, Auxilium - Rome	9366393737	Every Wednesday
Pauline Mary Vedamuthu	Diploma in Transformational, Pastoral & Community Leadership & Psycho-Spiritual Growth Facilitation (3 Years Course) St. Anselm's Institute, Kent, England	9362566875	Every Friday

These Counsellors are also available on call on other days. Students are requested to make use of this facility.

MEDICAL TEAM

Officer on call	Name	Designation/ Qualification	Residential Address
Medical Doctor on Call	Dr. R. Rina Ronya Susngi	Senior Medical Practitioner, Jollang, Papum Pare District, A.P.	Jollang, Itanagar, AP
Nurse on call	Mrs. R. Embellish	GNM from Saphthari School of Nursing, Tirupati AP	Jollang, Itanagar, AP
Nurse on call	Sr. Alluppillil Teresa	Rapsbun School of Nursing, Shillong	Jollang, Itanagar, AP





TRANSFORMING
OUR WORLD
OUR FUTURE
OURSELVES

**BACHELOR OF SOCIAL WORK (BSW)
DEPARTMENT OF SOCIAL WORK
DON BOSCO COLLEGE, JOLLANG, ITANAGAR**



WHY BACHELOR OF SOCIAL WORK AT DBCI?

Changes in northeast India, at the national and international environment are ones that continue to directly affect the marginalized, vulnerable, and communities of weaker socioeconomic background, creating a high demand for professionals in the social work field. The primary mission of the social work profession is to enhance human well-being and help meet basic and complex needs of all people, with a particular focus on those who are vulnerable, oppressed, and living in poverty. If you're looking for a career with meaning, action, diversity, satisfaction, and a variety of options, consider social work. A bachelor of social work is designed to prepare students for entry-level work. Earning your bachelor's degree in social work provides you with the skills necessary to make a difference in the lives of others. A degree in social work provides you with a sense of purpose, a range of career options, and the knowledge that you will have a positive impact on the world.

The Bachelor of Social Work (BSW) program at the Don Bosco College, Itanagar, Department of Social Work is the first and only college to offer on Bachelor's degree in Social Work since 2018. The Department of Social Work has a threefold mission of education, research, and service that complements the tradition of excellence upheld in the field of Social Work Education and practice.



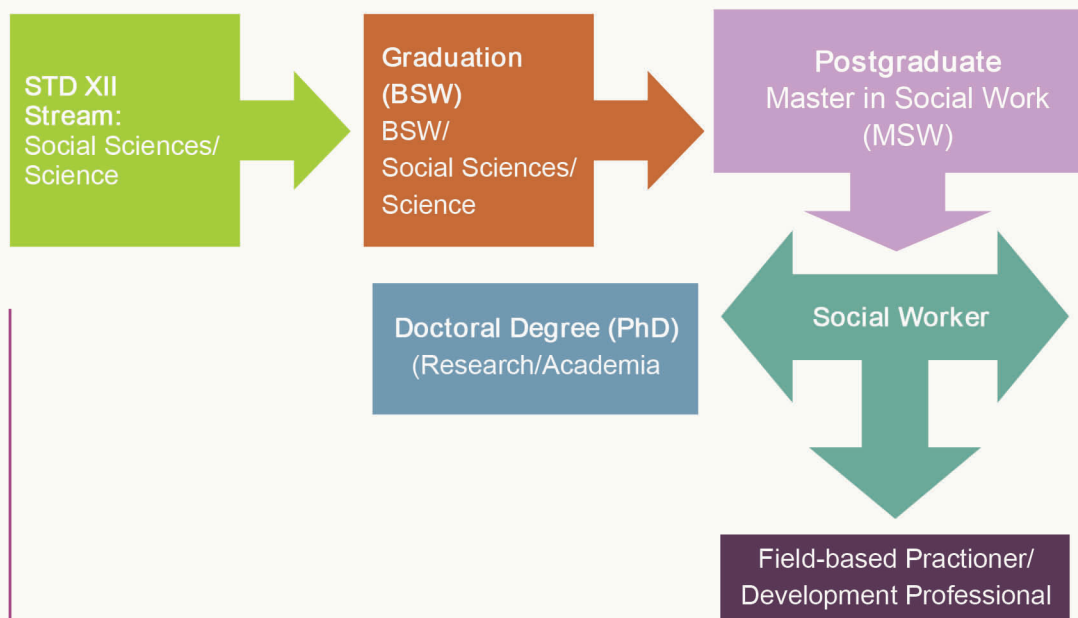
BACHELOR OF SOCIAL WORK (BSW) PROGRAM GOALS

The departments' motto "EDUCATE, ENGAGE, EMPOWER", informs and invigorates all spheres of its educational and intervention programmes. It invites all who are associated with the Institute to a deep, consistent and creative engagement with the self and the society.

BSW PROGRAM MISSION

To engage the young mind through the transformation of the person through a combination of inputs, personalized interactions and guided engagement with and reflection upon existential realities.

**BASIC ELIGIBILITY AND PROCESS
OF PURSUING IN SOCIAL WORK
PROFESSION:**



WHAT WE OFFER BESIDES TEACHING:

The Department of Social Work helps students prepare for the higher studies in social work and job market by providing contemporary workshops and individual consultation. These services are designed to develop greater self-confidence, expand awareness of career opportunities, and foster effective higher studies and job search practices.

- * Student and alumni networking events and observed UTSAV (Department Day) once in a year
- * Opportunities to make vital connections and maintain a strong social work network
- * Workshops:
 - Career Counselling
 - Writing résumés/cover letters
 - Effective interviewing techniques
 - Preparing for higher studies and entrance exams



CAREER OPPORTUNITIES

Social Workers have career opportunities within four main types' organisations:

1. On the ground practitioners

- * Nonprofits such as local/national NGOs
- * Government bodies such as National Health Mission, National Rural Livelihood Mission, etc

2. Funding organisations

- * Large foundations or impact investors such as Tata Trusts, Azim Premji Philanthropic Initiatives, Bill & Melinda Gates Foundations, etc
- * Corporate Social Responsibilities (CSR) functions in companies

3. Intermediaries and ecosystem-focused organisations

- * Consulting/Advisory firms such as KPMG, BCG and Social Impact, etc
- * Knowledge and capacity building organisations

4. Think tanks and academia

- * Research and advocacy such as IDInsight, Centre for Policy Research, Centre for Equity Studies
- * Academic Research Organisations



LIST OF UNIVERSITIES AND INSTITUTIONS OFFERING MSW:

NORTHEAST INDIA:

1. Assam University, Silchar.
2. Assam Don Bosco University, Guwahati
3. Bosco Institute, Jorhat
4. Tata Institute of Social Sciences, Guwahati Campus,
5. Indira Gandhi National Tribal University, Manipur Campus,
6. St. Edmund's College, Shillong
7. Mizoram University, Aizawl
8. North East Institute of Social Sciences and Research (NEISSR), Dimapur
9. St. Joseph University, Dimapur

ALL INDIA:

1. Tata Institute of Social Sciences, Mumbai, Hyderabad and Tuljapur campuses
2. Delhi School of Social Work, University of Delhi, Delhi
3. Jamia Millia Islamia, Delhi
4. College of Social Work, Nirmala Niketan, Mumbai
5. Madras School of Social Work, Chennai
6. Loyola College, Chennai
7. Mangalore University, Mangalore
8. Bangalore University, Bangalore
9. Visva Bharati, Shantiniketan, West Bengal
10. SNDT Women's University, Mumbai
11. Mumbai University, Mumbai



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**ANTI
RAGGING**

App

SAY NO TO RAGGING



YES TO JOYFUL CAMPUS

What is Ragging?

Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- **Collective punishment** : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



Immediately call
UGC Anti-Ragging Helpline
1800-180-5522 (24X7 toll free)
or send an e-mail to helpline@antiragging.in



MHRD

DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
GOVERNMENT OF INDIA



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

Lead Kindly Light

Lead, kindly Light, amidst the encircling gloom

Lead thou me on;

The night is dark, and I am far from home,

Lead thou me on.

Keep thou my feet; I do not ask to see

The distant scene; one step enough for me

I was not ever thus, nor prayed that thou

Shouldst lead me on;

I loved to choose and see my path but now

Lead thou me on

I loved the garish day, and spite of fears,

Pride ruled my will; remember not past years

So long thy power hath blest me, sure it still

Will lead me on

O'er moor and fen, O'er crag and torrent, till

The night is gone,

And with the morn, those angel faces smile,

Which I have loved long since, and lost a while.



Don Bosco College

Post Box - 191, Jollang - Itanagar

Arunachal Pradesh - 791 111

Mobile: 9366933653/8258827027 (Office)

Mobile : 7642035958 (Principal)

Email : dbcitanagar@gmail.com

website: www.dbcitanagar.ac.in



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